

SOUTH WHITLEY TOWN COUNCIL WORK SESSION MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787
SEPTEMBER 13TH 2016
5:30 PM

The South Whitley Town Council met for work session on Tuesday, September 13th 2016 at 5:30 PM. In the Town Hall Board Room. Those present were Council President Bill Boggs, Councilman Les Hoffman, Councilman Randy Cokl, Waste Water Operator/Utility Supervisor Kent Slater, Town Marshal Mikel VanDevender and Clerk-Treasurer Janet Howard.

The work session was called to order at 5:32 PM by President Boggs.

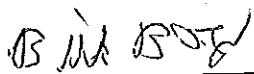
Mark Harvey presented the Council with several options for the board to look over for IT Services. There was discussion and council is interested in the 1 year, 4/hour contract.

Brian Shoda was present to talk on behalf of his wife that couldn't make it at the last minute to present to the Council their idea of Art in the Park.

Mikel brought up to the Council that he will probably have an officer leaving to go somewhere else because of the pay scale and benefits. He wants to ask the Council to have an Executive Meeting to discuss Police Evaluation in the regular session meeting. The town speed limits were discussed and Mikel is going to look into further as to the state laws and get with Attorney Hockemeyer. Mikel also asked the Council to consider the hours for Trick or Treat to be moved to Saturday night October 29th instead of Monday night October 31st because of kids being out on a school night.

Kent Slater talked about the handheld reader for meters will not be sold anymore after October 31st 2016 because they are going with smart tablets instead. The handheld readers will still be serviced. The meters will be compatible with what they go with.

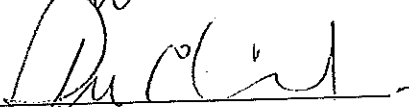
The meeting was adjourned at 6:30 PM. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.



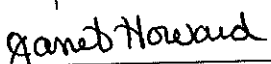
President Bill Boggs



Councilman Les Hoffman



Councilman Randy Cokl

ATTEST: 

Clerk-Treasurer Janet Howard

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787
SEPTEMBER 13TH 2016
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, September 13th, 2016 at 6:30 PM in the Town Hall Board Room. Those present were Council President Bill Boggs, Councilman Les Hoffman, Councilman Randy Cokl, Waste Water Operator/Utility Supervisor Kent Slater, Town Marshal Mikel VanDevender, Town Attorney Gregg Hockemeyer and Clerk-Treasurer Janet Howard.

The meeting was called to order at 6:32 PM by President Boggs and followed by the Pledge of Allegiance.

Approval of the August 23rd 2016 Public Meeting minutes for the 2017 Budget were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the August 23rd 2016 Regular Session Meeting minutes were presented, approved and signed. Motion was made by Councilman Cokl with correction on 2nd page adding days to be 30 Days, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the Prepaid APV'S totaling \$14,607.24 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the APV'S totaling \$61,903.70 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of Payroll for week ending August 29th 2016, week ending September 5th 2016 and week ending September 12th were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

NEW BUSINESS- Lori Starkey was there to talk to the Council about the Façade Program. Lori stated that the program was designed to have a subcommittee and that had not happened so a subcommittee was established and it's a three member committee, the members are Shannon Rouse, Wendy Bills and herself. Lori mentioned that if one of the council members would like to be on the committee they would look for another person to make it a odd number of members. The purpose of the subcommittee is to have everything in order before bringing the application to the council. Lori is going to draft a letter to the businesses to explain the process of the Façade program and will get it out this next week. Councilman Cokl said to Lori that he applauds her for the work she does with Main Street and One Community. Attorney Hockemeyer stated the Façade program is designed as an investment of the town to increase the access value of building's in the town to create more tax income for the community. Councilman Cokl stated they had an interview with Brandon Lopez for the Journeyman job and they were impressed with him and would like to officially offer Brandon the job for \$30.00 an hour plus benefits. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

OLD BUSINESS- NONE

Park Board – Teresa said she met with Eagle Fence to get a quote on fixing the downtown park fence around the basketball court, she also talked with Custom Fence from Warsaw and thought that he installed the fence a long time ago. She has not received any quotes back yet. Teresa stated that the previous Clerk had cut the Park Board budget from \$27500.00 down to \$7500.00 with no explanation. She would like to have more budgeted for the Park for paving in the parks. Teresa mentioned that they have around \$15211.00 in park donations and contributions but concerned it might be a problem if donations were specified for equipment and not able to use it for paving. Clerk will get with state board of accounts to see if it matters and Teresa said she would do the research. Kent Slater mentioned that the town would be paving Buckeye street up to the Hagen Park entrance. Teresa said the Park Board will be having a canoe float on the river for the Fall Festival if it doesn't rain too much.

Town Marshal-Mikel requested an Executive Meeting for Police Evaluation as soon as possible, council talked about Monday, September 19th 2016 at 4:00 PM. Mikel also mentioned that Tim Cain an attorney for the police academy has looked at the SOP's and he will update, Mikel will get more information. Mikel asked the Council to change Trick or Treat night to Saturday night because of kids being out on school night. Halloween is Monday, October 31st and motion was made by President Boggs to change Trick or Treat to Saturday night October 29th 2016 from 6-8 PM, seconded by Councilman Hoffman and carried by unanimous vote 3-0. Mikel mentioned for the Council to consider Drug Testing Policy for town employees.

Waste Water Operator/Utility Supervisor-Kent said that DLZ wasn't able to make it to the meeting tonight because the agreement is still at INDOT being reviewed for the Waste Water Project which is due by October 2nd 2016. He stated that DLZ would be at the next meeting on September 27th. Kent has three quotes for a SR 20 locator, the locator they had gotten a few years back was actually for European units, he said it works but is not accurate because of this. His quotes have an old date on them but has talked with them and are still good. The three quotes were from Geiger Trenchless Solutions LLC, Power Line Supply, and Ferguson Enterprises INC, Kent recommends Geiger and said they came in as the lowest quote at \$3850.00 and is the same as his camera so will be compatible. Motion was made by President Boggs, seconded by Councilman Hoffman and carried by unanimous Vote 3-0. Kent mentioned that they are ready to pour approaches to the bridge but there is a lot of work to do underneath by another company. He also mentioned the Yard Waste Policy needs to be discussed at the next work session and decision needs to be made at the next meeting. Kent said he would like to know soon what needed to be done for the Fall Festival and Councilman Cokl said he would meet with him, Ron and Jason at 1:00 tomorrow to go over what is needed.

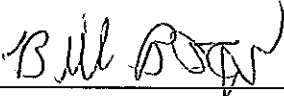
Attorney Gregg Hockemeyer-Amending ORV Ordinance # 09-13-2016-01 that was adopted on 9-8-2009 and amended by Ordinance #07-26-2016-01 will be tabled for changes to clarify drivers over 50 with a ID card for Golf Carts and state laws for ORV's to have state driver license, also use of golf carts and ORV's for special events until next meeting. Gregg had Resolution from Lori Shipman for OCRA Grant, motion was made for approval of Resolution authorizing matching commitment by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0. Gregg asked to approve Revision to Town Employee Manual on page 8, Drug Free Workplace which is a requirement for grant money. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0. Also Amending Ordinance #09-13-2016-02 Fair Housing Ordinance #02-08-01 to be passed by unanimous vote, motion was made by Councilman Hoffman to allow Amending Ordinance to be passed by unanimous vote, seconded by Councilman Cokl and carried by unanimous vote 3-0 and motion to pass

Amending Ordinance 09-13-2016-02 by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Clerk-Treasurer-Motion to approve July Depository Statement and Cash Reconciliation was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Public Input – Nothing

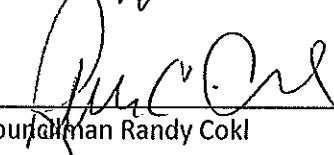
Motion to adjourn meeting at 7:54PM was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.



Council President Bill Boggs

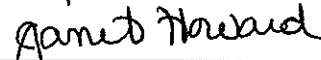


Councilman Les Hoffman



Councilman Randy Cokl

ATTEST:



Clerk-Treasurer Janet Howard