

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM 118 E FRONT STREET, SOUTH WHITLEY, IN 46787
DECEMBER 13TH 2016
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, November 22nd, 2016 at 6:30 PM in the Town Hall Board Room. Those present were Councilman Les Hoffman, Councilman Randy Cokl, Town Marshal Mikel VanDevender, Waste Water Operator Kent Slater, Town Attorney Gregg Hockemeyer and Clerk-Treasurer Janet Howard. Absent was President Bill Boggs.

The meeting was called to order at 6:30 PM by Councilman Les Hoffman and followed by the Pledge of Allegiance.

Old Business-Steve Carter, CPA with Carter Dillon Umbaugh attended to present his study to the Council the Preliminary Analysis of Sewage Works in conjunction with a project that is being contemplated and forced on the town by IDEM for the water filtration issue. Mr. Carter had 4 schedules prepared for the Council to look over. (Copies are available). Art in the Alley representative was on the agenda but did not attend. The Council had requested that Brian Schaper be at the meeting to inform them of his progress. Mr. Schaper did not make it but sent an employee on his behalf. Council said they had concerns of the timeline to complete work on the property and haven't notice much progress. Councilman told employee for Mr. Schaper that Craig Wagner from the building commission will be making a schedule for a timeline to get things accomplished and if he doesn't stay with the timetable they will issue a letter as to what they will do.

New Business- Reappointment of Wendy Bills for 4 more years on the Plan Commission. Motion to reappoint Wendy Bills was made by Councilman Cokl, seconded by Councilman Hoffman and carried 2-0 vote.

Public Input-Bob Gould came to the meeting because he felt he was being lied to by the clerk's office about the sprinkle credit. He wanted to know why he wasn't supplied with a copy of the ordinance when ask for one and that he was told he had to come to the meeting to get approval for credit but was then told they granted it anyway. Clerk stated that he initially emailed the Deputy Clerk and did not know what was said. She received an email Monday and was asked to send a copy of his usage to see which month was the highest bill because he had a garden, a hot tub and had power washed his house and that if there is a leak you could wait until the end of the year and ask for one credit a year. Clerk made a copy of the ordinance and gave to him. Councilman Cokl and Attorney Hockemeyer explained to him that there are two different ordinances, that the present Council signed an ordinance early in the year and in the spring they snapshot a month so then in the summer the sewage would level out automatically and not go up. He didn't seem to understand so Council told him they would check things out before the next meeting. Mr. Yeager asked the Council why they signed a ten year contract. Councilman Cokl explained that even though it was a ten year contract there is a 90 day out for both parties. Mark Mynhier was here to represent the Library on the town trimming a large tree that hangs over the building. Attorney Hockemeyer stated that the town would remove limbs if necessary to provide utility service but trees in tree line to property is the owners responsibility and with the limb hanging over the building you really should have a bonded company to do the work in case something would happen to do damage on the property. Mr. Mynhier also wanted the council to know what the Library is doing with their building for handicap accessibility and it will probably involve some of the

curbs. Kent said he should have the east side plans by spring and would follow up. Mr. Mymhier showed the council the blue prints of the project.

Park Board – Teresa reported that the bridge over the creek is completed and the next meeting will be at 5:30 on the third Thursday of the month.

Department Heads

Town Marshal- Mikel said the Lutheran Drug Testing looks good but have paperwork to fill out and get back to them.

Kent Slater-Kent said they need to look at the bids for the reader sign up by the bridge and how to proceed. Slater Construction bid came in at \$3400.00 and Reed's Masonry bid came in at \$3100.00. Motion to approve bid from Reed's was made by Councilman Cokl, seconded by Councilman Hoffman and carried a vote of 2-0. To recap with Donahue, Kent talked with them about the LTCP, needs an update and then get back with them the week after Christmas. The ADA Sidewalk projects are to get started between July 12th 2017 and August 12th 2017 and should be completed by October 30th 2017 this should not conflict with the fall festival. Kent stated that DLZ is looking into the south side of the town sidewalk files that were previously submitted and the town was denied funding, Kent asked them to let us know what he finds out and how to proceed. Councilman Cokl said he would get with Madeline from Churubusco about some sidewalk grants.

Town Attorney- Mr. Hockemeyer stated that his contract with the town is up the end of the year and brought the new two year contract for them to look over. Motion was made by Councilman Hoffman to approve the 2 year contract to retain Gregg Hockemeyer as Town Attorney, seconded by Councilman Cokl and carried a 2-0 vote.

Clerk Treasurer- Approval of the Employee Handbook changes were presented, signed and approved. Approval of Internal Control Ordinance 12-13-2016-01 was presented, signed and approved. Motion to approve was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 2-0. Councilman were asked to sign the yearly Nepotism Policy that clerk needs to turn in for SBOA.

Approval of the November 22nd 2016 Regular Session Meeting were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 2-0.

Approval of the Prepaid APV'S totaling \$7,405.38 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 2-0

Approval of the APV'S totaling \$50,455.24 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 2-0.


Approval of Payroll for week ending November 28th 2016 for \$8,936.18, week ending December 5th 2016 for \$9,260.63, and week ending December 12th 2016 for \$8,216.72 were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 2-0.

Motion to adjourn meeting at 8:00 PM was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 2-0.


Council President Bill Boggs



Councilman Les Hoffman



Councilman Randy Cokl

ATTEST: 

Clerk-Treasurer Janet Howard