

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787
AUGUST 23rd, 2016
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, August 23rd 2016 at 6:30 PM in the Town Hall Board Room. Those present were Council President Bill Boggs, Councilman Les Hoffman, Councilman Randy Cokl, Town Marshal Mikel VanDevender, Town Attorney Gregg Hockemeyer and Clerk-Treasurer Janet Howard. Absent was Waste Water Operator/Utility Supervisor Kent Slater. The meeting was called to order at 6:30 PM by President Boggs and followed by the Pledge of Allegiance.

Approval of the August 9th 2016 regular session meeting minutes were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Approval of the August 9th 2016 work session minutes were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Approval of the Prepaid APV'S totaling \$129.64 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the APV'S totaling \$ 192,096.56 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of Payroll for week ending August 15th 2016 and week ending August 22nd 2016 were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Approval of the July Meter Deposit Refunds totaling \$40.00 were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

OLD BUSINESS-Kim Pohler an insurance broker came to give the council a quote for Health Insurance for employees, quote was from Anthem/Blue Cross but would like to check into a couple of other companies also. Councilman Cokl has also been working with IACT on an insurance quote and will take into consideration. Jennifer Yoder and her fiancé were here to ask the council about the chances of Abandon Alley Way by their driveway on 107 N Line St. They would like to widen and put gravel down there. President Boggs said he is familiar with that area and has concerns because if needed to plow in winter time to work on electric, the plow would more than likely remove gravel put down and not real sure it's a good idea to give up the right away. Attorney Hockemeyer stated that there is a specific legal procedure for this as well. For vacating a right of way you would have to get a legal description of the property, notice to all surrounding property owners, set up a hearing and file a petition to town council. He suggested to find out if the council is even going to consider this before starting all of this, because the council could not make a binding decision without going through this process. Bill suggested that the town should spray the grass to kill it so it wouldn't keep growing and to also take care of the water cap

that is above ground for the water line by the sidewalk could maybe be paved better when company is in town to pave streets this fall. The final version of the Amending Golf Cart/ORV Ordinance is complete and motion to approve Ordinance# 07-26-2016-01 was made by Councilman Cokl, seconded by Councilman Hoffman and carried a 2-1 vote with President Boggs voting nay.

Brain Schaper the property owner of 401 S State St was here to let the council know what he has been doing at the unsafe property he acquired. Mr Schaper stated that there was a problem with the property being in two separate parcels, he has ownership of the parcel with the house. The back parcel did not go into the tax sale so he is in the process of buying that parcel from the estate and should been done in a couple of weeks. He has been clearing out the inside of the house but taking longer because he has found old and interesting things that he doesn't want to just put in a dumpster. The council stated that they were disappointed and feels he hasn't shown good faith to the council by not reporting back to them like he said he would do 45 days after his meeting with the them and feels he hasn't made any progress. The mowing of the property was discussed and Mr. Schaper will be checking into that with the person he hired to mow. They gave him 30^{days} to get the vehicles moved since he should own the back parcel before then and to come to the September 27th meeting to report back on progress.

Mikel talked to the council about moving forward with IT services and council asked to have Mark Harvey come to the next meeting to discuss the need for the updates and a quote for services. Clerk will contact Mr Harvey to set this up. Amy Reeser who lives at 225 W Buckeye came to the council take ask for an adjustment on her sewage bill. She was found that a part had broken off under the house causing a higher bill than normal. The Clerk stated that the adjustment would be \$77.42. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0 to give adjustment credit to Mrs. Reeser.

PARK BOARD – Teresa said they have received two quotes for paving back at Hagen Park around the culvert where the creek is and the loop. Niblock's quote was roughly 12,400 and Coble Asphalt did not give a written quote but gave Ron Anderson a quote which was about 1900.00 more. Teresa also said they were checking into taking out the speed bumps because they are so high and rough and everyone drives around them anyway but probably going to wait until the water filtration plant is done because the large trucks will be going back there.

DEPARTMENT HEADS-

TOWN MARSHAL – Mikel said that SRO Matt Gilbert took the Criminal/Traffic Test and received a 97%, he will be done around October 20th.

WASTE WATER OPERATOR – Kent was absent so the Clerk read what he prepared for the council. We have the Right of Way Certification from INDOT for the East and West ADA ramp projects. The West side project is on schedule for March 17th 2017 letting (bidding). Since the west side project is funded for 2017, it was decided to leave it on its current schedule. The east side project is funded for fiscal year 2018 and has a letting date of July 2017. It is still possible for both projects to be constructed next summer if we ask the low bidder of the west side to delay the start date till August because the east side would be out for letting in July. There is a possibility that the west side contractor could be the low bidder of the east side project and the contractor could construct both projects at the same time. Also the council needs to sign the contracts from DLZ, Gregg has looked them over and is ok with the terms. Motion to approve Work Order Proposal dated May 10th 2016 Title VI Implementation Plan Agreement for Engineering Services and Work Order Proposal dated May 10th 2016 ADA Self-Evaluation and Transition Plan Agreement for Engineering Services was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0. The first batch of electric read meters have

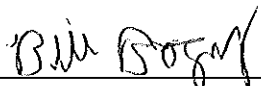
been installed. We will resume the meter installation when the meter shipment comes in a few weeks and the Long Term Control Plan has been submitted to IDEM and waiting on comments.

ATTORNEY – Nothing new

CLERK-TREASURER – Reported the painting of the F84F Airplane in the park was completed today August 23rd 2016 to comply with the contract from the National Museum of the United States Air Force for historical property by volunteers from the Amvets Post 2919. The volunteers did a great job and also would like to thank Steve Reiff INC for donating the paint for the airplane. Clerk-Treasurer stated to the board that we will need to start to have meetings on the 2017 Salary Ordinance and that the new Key Fund software will be started this Thursday and have two other dates set up to complete and train Clerk and Deputy Clerk. The Clerk also stated that she would like the approval from the council to continue to have Retha Hicks available for different training coming up the rest of the year since from Jan. until the end of April was mostly researching previous four years for auditors and finishing up 2015 end of the year. She wanted to go on record with invoices from Retha Hicks Consulting showing that she was only here a few days a month instead of 7 months straight for training that was let on by someone and January thru end of March was just trying to get a balance to start 2016 with. She explained to the council that the auditors gave a list of everything that needs corrected from previous years and will take a lot of research and time to do but did not have to accomplish in the first year. The Clerk also stated that the Audit Report is out on the state board of accounts website and copies for review are in the office. The council agreed to continue to have Retha Hicks for different training and have spent time with Retha on the Budget review and other questions they have had and are very pleased to have someone like Retha helping out.

Public Input – Mr. Hazen who lives on 205 North Randolph was here to talk to the council about the dead trees on Broad Street is a safety hazard and who's liability it is if a large branch would fall and hurt someone while walking by. The Council and Town Attorney stated that it is the property owner's liability not the town even though the trees are between the sidewalk and the street. The town is only responsible to cut limbs if causing problems with the power lines. He also asked the Council about paving the street in that area because they are rough. President Boggs stated that we have already committed to some streets and intersections for this fall so will not be this year but will have the street department look at to see if cold patch would help.


Motion to adjourn meeting at 8:11 PM was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.



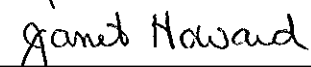
President Bill Boggs



Councilman Les Hoffman



Councilman Randy Cokl

ATTEST: 

Clerk-Treasurer Janet Howard