

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM 118 E FRONT STREET, SOUTH WHITLEY, IN 46787
NOVEMBER 9TH, 2016
5:30 PM

The South Whitley Town Council met in regular session on Wednesday, November 9th, 2016 at 5:30 PM in the Town Hall Board Room. Those present were Council President Bill Boggs, Councilman Les Hoffman, Councilman Randy Cokl, Town Marshal Mikel VanDevender, Waste Water Operator Kent Slater, Town Attorney Gregg Hockemeyer and Clerk-Treasurer Janet Howard.

The meeting was called to order at 5:30 PM by President Boggs and followed by the Pledge of Allegiance.

New Business – Meghan Wilks was present to talk about possibility of a sidewalk along SR 5 from maybe Pine Street to the bridge to connect that part of town to the downtown area. It would be safer to have kids walking to and from school and to walk dogs. President Boggs stated that past boards have discussed this and would like to see something like this done but would be very costly and would need to involve INDOT as well. It was mentioned that maybe grants could be looked into or option of different area for sidewalk. Kent Slater will check into.

Old Business – 2017 Holidays were discussed, Councilman Hoffman stated he would like to see the Town of South Whitley to be more comparable to the surrounding towns. It was decided to add Presidents Day as a full day and to make Good Friday a full day instead of a half a day for 2017. Motion made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Park Board - There will be a meeting November 9th 2017 at 7:00 PM in town hall and Saturday November 12th 2016 at 10:30 at the Library for volunteers for Friends of the Park to discuss upcoming winter activities.

Department Heads

Town Marshal – Town Marshal Mikel Van Devender told the Council that AJ Westerman turned in his resignation to start working for the WC Sheriff's Dept. His last day will be November 25th 2017 and that he would like to have an executive meeting to discuss paying off his contract with the town. Executive meeting will be held on November 16th 2017 at 4:00 PM. Mikel also mentioned that Chuck LeWallen would like to come back to the department and Mikel would like to hire him back as his Sgt. The Council agreed that this would be okay with them and he will start December 1st 2017. It was also asked if the Sgt. Wages be raised .10 cents for the month of December to make the wage 20.00 an hour. The Council was in unanimous agreement with this. Mikel mentioned that a \$1200.00 donation was given to police department to go towards helping with expenses for Reserve for South Whitley from Ag Plus and Land of Lakes. The Reserve program is volunteer program and no wages are paid, they buy their own uniforms and the town provides the bullet proof vest and hand gun which will be covered with the donation that was given by Ag Plus and Land of Lakes. Mikel had also attended a training session on new imaging system that the county uses and would like surrounding towns to be involved in, they probably would ask for a small donation annually to help out with. Both Mikel and Councilman Cokl stated this is a very helpful program for the departments.

Kent Slater – Mr. Slater needed the Council to sign the Mylar plan sheet for the ADA projects for the West side, council members signed the sheet. Mr. Slater also stated Buckeye Street and the three intersections are paved and that he would like to go ahead and get quotes for next year's projects so we can get on schedule instead of waiting until the last minute to do this. Discussion on what streets were needing fixed the most and he stated that Hillcrest, Sunset and Cherry Lane are in the worst shape. He is to go ahead and get the quotes done. The Electrical read meters are 90% installed and making headway with handheld reader. Mr. Slater mentioned that Art in the Parks would like to get permission to use the side street on the side of the town hall for vendors if needed on November 12th and the council was okay with that. He also mentioned that we are cleaning up the old Christmas Decorations and going to put up in the park this year.

Town Attorney-Gregg Hockemeyer proposed resolution for purchasing agreement that the SBOA would like to see in town internal controls. Motion was made by President Boggs, seconded by Councilman Hoffman and carried by unanimous vote 3-0 to pass Purchasing Agreement Resolution 11-09-2017-01. Mr. Hockemeyer stated that he has given special council paperwork for Fleis and Vanderbrink litigation. He has also gone thru American Legal Publishing paperwork and will get the list ready to get back to us to finish the codification.

Clerk Treasurer- Clerk-Treasurer presented upcoming renewal of contract with Ricoh and was decided to renew contract with them. Write offs for accounts that had filed bankruptcy, deceased accounts, a few past accounts that have moved out of state and can't find people totally \$20,794.67. Approval of write offs was unanimous and paperwork signed by Council members. The reader board up town near the bridge was brought up and what progress has been done. Councilman Cokl would like to get the quote information and also 3 bids for concrete work to see about pursuing this project.

Approval of the October 25th 2016 Regular Session Meeting were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the Prepaid APV'S totaling \$2,355.88 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of the APV'S totaling \$14,640.94 were presented, approved and signed. Motion was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Approval of Payroll for week ending October 31st 2016 and week ending November 7th 2016 were presented, approved and signed. Motion was made by Councilman Hoffman, seconded by Councilman Cokl and carried by unanimous vote 3-0.

Public Input – Dustin Jackson came to ask Council for Utility Adjustment because of water leak, tabled until next meeting to research his bill. Mr. Slater stated that he will check out meter tomorrow to see what it is doing. Councilman Cokl reminded everyone that there would be an informational gathering with Lutheran about possible EMS service with town on November 15th 2016 in the town board room at 5:00 PM.

Motion to adjourn meeting at 6:44 PM was made by Councilman Cokl, seconded by Councilman Hoffman and carried by unanimous vote 3-0.

Bill Boggs

Council President Bill Boggs

Les Hoffman

Councilman Les Hoffman

Randy Cokl

Councilman Randy Cokl

ATTEST: Janet Howard

Clerk-Treasurer Janet Howard