

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT ST
SOUTH WHITLEY, IN 46787
JANUARY 22ND 2019
6:30 P.M.

The South Whitley Town Council met in regular session on Tuesday, January 22nd 2019 in the Town Hall Board Room. Those present were President Randy Cokl, Councilman Les Hoffman, Councilman Brock Waterson, Marshal Mikel VanDevender, Attorney Gregory Hockemeyer and Clerk-Treasurer Janet Howard. Absent from the meeting Waste Water Operator Kent Slater.

Call to order at 6:30 P.M. followed by the Pledge of Allegiance.

New Business- Lake Park Estates did not show up for sewage adjustment. Motion to approve sewage adjustment for Sandra Hall totaling \$221.28 was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0. Council discussed Weimer request for encroachment for a shed at 808 S Metzger Circle, motion to approve subject to Utility Supervisors recommendation was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0. Riley Hollenbuagh from Whitley County EDC presented Council with papers on the Don and Vi Lebruns Gateway Park. He stated that they have been approved for a campaign for matching funds under IHCD's CreatINg Places grant program and how the program would work.

Old Business-Phil LaBrash with DLZ presented Council with papers on the 80/20 match for Park Connector trail program. There was discussion about the summary of needs for the application and a checklist of items needed to be done. He will try to get things around for an application maybe in early June. Attorney Hockemeyer prepared papers for the Sidewalk Match Program that Councilman Waterson brought up at the last meeting. There was discussion and motion to approve Ordinance # 01-22-2019-01 an ordinance amending the Town of South Whitley Code regarding sidewalk maintenance was made by Councilman Waterson, seconded by Councilman Hoffman and carried by a vote of 3-0. Motion to approve Ordinance #01-22-2019-01 on the second reading by unanimous consent was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0. Motion to approve Resolution # 01-22-2019-01 a resolution adopting policies for administration of a 50/50 sidewalk reimbursement program was made by Councilman Waterson, seconded by Councilman Hoffman and carried by a vote of 3-0. Council President made a motion to appoint Matt Long as a Redevelopment Commission member, seconded by Councilman Hoffman and carried by a vote of 3-0. The Whitko School Board appointed Dr. Brandon Penrod as the non-voting member to the Redevelopment Commission, motion to approve was made by President Cokl, seconded by Councilman Hoffman and carried by a vote of 3-0.

Park Board-No one from Park Board was present.

Waste Water Operator/Utility Supervisor Kent Slater – Absent

Town Marshal Michael VanDevender – Nothing

Town Attorney Gregg Hockemeyer- Nothing more tonight

Clerk-Treasurer Janet Howard- Clerk Howard informed the Council that they would need to watch the Internal Controls video required by the SBOA at the next work session or I could send to them by email and they could watch it on their own, it was decided to send it to them and they would have to sign a paper stating they watch it. Clerk Howard stated that the W-2's have been completed as well as the 1099's and the 100R report that needs to be completed and uploaded to Gateway by the end of January. Clerk Howard mentioned that at the last meeting Council was informed that Sherry Mishler had resigned from the seasonal mowing of the parks. They had discussed having Utility worker Amanda Howard pick up the mowing and have it paid out of the Park funds. Clerk Howard mentioned that the Park budget was not considered for this expense and that it has always been paid out of the General Fund. She stated that she felt this would take a great deal of funds away from the Park and that the software is not equipped to split the hours to do this. Clerk Howard gave Council the 2019 Budget Form 1 that shows what monies have been budgeted for thru the state. At the last meeting Councilman Waterson wondered why we couldn't get at some of the money that was showing on the bank statement. It was explained that there is money is cash reserve that has built up from previous years but you can't use the state budgeted funds unless you go thru additional appropriations with the state and that some of the funds is ear marked as electric funds. Clerk Howard read a comment from the last audit from the SBOA stating that in 2014 expenses were paid to the General and Local Road and Street funds for Police Department expenses out of the Electric and Wastewater Operating funds and that the General funds should return these monies to each respective utility, the report also stating that expenses paid from utility funds should be directly related to the operation of the municipally owned utility.

January 8th 2019 Work Session Minutes were presented, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

January 8th 2019 Regular Session Minutes were presented, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

Prepaid APV'S totaling \$ 1,045.16 were presented to Council, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

APV'S totaling \$ 149,819.64 were presented to Council, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

Payroll Week ending January 14th 2018 totaling \$ 9,180.45 was presented to Council, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

Payroll Week ending January 21st 2019 totaling \$ 7,929.70 was presented to Council, approved and signed. Motion to approve was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

Public Input –No public input but Councilman Waterson inquired about what could be done about the trains stopping and blocking all three crossings in town. It was explained by Marshal VanDevender and Attorney Hockemeyer that the railroad is Federally regulated and nothing can be done thru the state.

Motion to adjourn at 7:47 P.M. was made by Councilman Hoffman, seconded by Councilman Waterson and carried by a vote of 3-0.

Council President, Randy Cokl

Les Hoffman

Councilman, Les Hoffman

Brock Waterson

Councilman, Brock Waterson

ATTEST:

Janet Howard

Clerk-Treasurer, Janet Howard