

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

APRIL 14, 2020  
4:30 PM

The South Whitley Town Council met in regular session on Tuesday, April 14, 2020 in the Town Hall Board Room at 4:30 p.m. Those present were President Les Hoffman, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 4:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – CARL ABBOTT – Sewage adjustment for \$117.36 Councilman Waterson made motion to approve sewage adjustment, seconded by President Hoffman, motion approved and carried with a vote of 2-0.

HUMANE SOCIETY OF WHITLEY CO – Invoice for \$864.00, 1<sup>st</sup> quarter, 8 animals were accepted from town. Motion made by Councilman Waterson to accept 1<sup>st</sup> quarter statement, seconded by President Hoffman, motion approved, carried with a vote of 2-0.

DONAHUE – Change Order #3 was presented for approval for \$14,748.76. Motion made by Councilman Waterson and seconded by President Hoffman to approve, carried by a vote of 2-0. Ottenweller Pay App#17 was presented for approval for \$348,556.60. Motion made by Councilman Waterson and seconded by President Hoffman to approve, carried by a vote of 2-0.

OLD BUSINESS –

PARK BOARD – no one attended from park board.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – Mikel reported that 2 new park cameras and the gas pump camera were installed as well as reinforcing the cables to the other park cameras. The images now are much clearer. He also wanted to give a shout out to his officers for the great job they've shown throughout this pandemic. Brent Hull is still slated to go to the Academy in May, Tim Clark is filling in for his shift and he is also working the part-time officers shift.

UTILITIES SUPERVISOR – KENT SLATER – Kent presented council to approve hiring Rick Cokl for the part-time lawn care position. President Hoffman made motion, seconded by Councilman Waterson, motion approved and carried by vote of 2-0. He was notified by INDOT that we received the Community Crossing Grant for \$433,500.00 which will be used at E Broad St and Buckeye St to Gale Hagen Park. The grant pays 75% of the project. The water tap to Cleveland Park was found and could be used for

water line. He is hopeful to have a replacement for Amanda Howard's position soon. Two applications have been received for the position.

TOWN ATTORNEY – GREGG HOCKEMEYER – Gregg asked if Amanda Howard had filed for unemployment. He also asked the status of her employment and Clerk-Treasurer Pamela Hoffman stated she did not report to work on April 7, 2020, which she had been instructed, so this was taken as her resignation. She also reported that she did not comply with her job request stipulations in writing as was instructed by the Town Council previously. She has not filed for unemployment yet. Attorney Hockemeyer has been informed that we will be receiving the settlement check for \$275,000.00 for the Fleis and Vandenbrink lawsuit. He also wanted the Council and Clerk Treasurer to be aware that due to the COV-19 pandemic that small claims would be pushed back due to lack of hearings so checks will probably slide or slow down for a time.

CLERK-TREASURER – PAMELA HOFFMAN stated that a certified letter was sent to Amanda Howard instructing her of her insurance expiring April 7, 2020 at midnight and that insurance would be sending her COBRA information. She will be receiving a check for her balance of personal time remaining.

APPROVAL for MARCH 24<sup>th</sup> 2020 REGULAR MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote 2-0.

APPROVAL FOR JANUARY, FEBRUARY and MARCH 2020 DEPOSITORY AND CASH RECONCILEMENT were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote of 2-0.

APPROVAL for PREPAID APV'S TOTALING \$36,137.36 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote 2-0.

APPROVAL for APV'S TOTALING \$154,473.28 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote of 2-0.

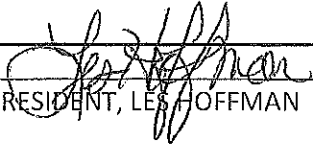
APPROVAL for PAYROLL WEEK ENDING MARCH 30<sup>th</sup>, 2020, TOTALING \$7,814.77 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote of 2-0.

APPROVAL for PAYROLL WEEK ENDING APRIL 6<sup>th</sup>, 2020, TOTALING \$7,494.00 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote of 2-0.

APPROVAL for PAYROLL WEEK ENDING APRIL 13<sup>th</sup>, 2020, TOTALING \$8,465.58 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by President Hoffman, carried by vote of 2-0.

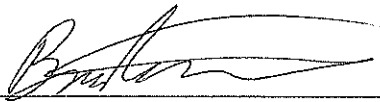
PUBLIC INPUT – Councilman Waterson wanted to add to the 50/50 sidewalk letter that town is not responsible for yard restoration or landscaping after completion.

MOTION TO ADJOURN MEETING at 5:13 p.m., motion to adjourn made by Councilman Waterson, seconded by President Hoffman, carried by a vote of 2-0.

  
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PRESIDENT, LES HOFFMAN

ATTEST:

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VICE PRESIDENT, RANDY COKL

  
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COUNCILMAN, BROCK WATERSON

  
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CLERK TREASURER PAMELA HOFFMAN