

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

DECEMBER 14th, 2021

GENERAL WORKSESSION 5:30 PM

GENERAL WORKSESSION: The South Whitley Town Council met for the general worksession on December 14, 2021 at 5:30 p.m. in the Town Board Room. Present were Randy Cokl, President, Les Hoffman, Vice-President, Brock Waterson, Councilman, Mikel Vandevender, Town Marshal, Utilities and Pamela Hoffman, Clerk-Treasurer.

Tonya Porter of Star Insurance was on the agenda to discuss insurance renewal policies, but cancelled due to illness. The Board stated they were happy with Star insurance and didn't want to reach out for other insurance quotes.

The Board discussed Tony Starkey's offer of the Green Parrot Building and all three discussed the options before them of his newest offer of the Building on the contingency that the back of the Town's adjacent building be torn down. The Board agreed that they would accept the Green Parrot Building, but without any other conditions.

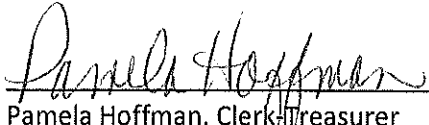
Town Marshal Vandevender asked for the Board to consider purchasing 5 tasers for the Police Department, as the tasers they have now have expired, and he can't get cartridges or batteries for them. He has had them for 13 years. There are 2 types available 1) Taser 7, which is wireless with a 4 year warranty at \$13,317.50 through Axum. 2) Taser XP26 with a 4 year warranty for \$9,307.85. He was leaning more to the Taser XP26 because the Taser 7 would have additional costs downloading information. Marshal Vandevender also said the department would also be needing 2 rifles @\$4,000.00 and handguns \$100.00. He suggested that the money they would have possibly used for the 2022 budget for a car grant be used to cover the tasers and equipment. He also said he would have a contract for Robert Lysaght for the Board to consider at the general meeting at 6:30p.m., as he has completed his training.

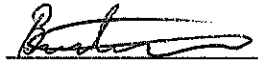
Board President Randy Cokl suggested the town have a Christmas Caroling on Sunday evening December 19th at 6:00 p.m. and take monetary donations for the town of Mayfield, Kentucky to help with their tornado relief. Randy will advertise on social media regarding this event. Money collected will be sent by check to Mayfield by Clerk-Treasurer Hoffman.

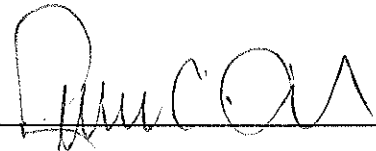
Clerk-Treasurer Hoffman informed of two new businesses in town, Time Square Café in the former Riverside Café building, to open for business the first of 2022, serving American, Mexican and Italian food. Also the South Whitley Car Wash was purchased by Clear Water Car Wash in Warsaw, Indiana.

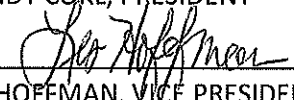
No further discussion, the work session was closed at 6:18 p.m.

ATTEST:


Pamela Hoffman, Clerk/Treasurer


BROCK WATERSON, COUNCILMAN


RANDY COKL, PRESIDENT


LES HOFFMAN, VICE PRESIDENT

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

DECEMBER 14, 2021
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, December 14th, 2021 in the Town Hall Board Room at 6:30 p.m. Those present were President Randy Cokl, Vice-President Les Hoffman, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender and Clerk-Treasurer Pamela Hoffman. The meeting was called to order at 6:30 p.m., by President Randy Cokl, followed by the Pledge of Allegiance.

NEW BUSINESS CHRISTMAS LIGHTING WINNERS, were presented by Scott Smith, of Smith and Sons Funeral home, sponsors of the event. 1st place: Emily and Brent Boardman 401 Reed St \$100.00, 2nd place: Jorell Tucker, 505 E Front St \$60.00 and 3rd place: Lisa Ruse 107 S Main St \$40.00.

CHARLES RICHARD – SEWAGE ADJ \$139.60 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

ANDREW HAPNER – SEWAGE ADJ \$771.78 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

ROBERT HUTCHINSON – SEWAGE ADJ \$224.35 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

JIM WOODS – SEWAGE ADJ \$89.30 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

REGION 3-A BOARD OF DIRECTORS APPOINTMENT, Councilman Waterson agreed to accept this appointment.

DLZ – PROF SVC CCMG 2021 THRU 11/12/2021 PAY REQ#5 \$2,226.00 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

PROF SVC CC APP THRU 12/12/2021 PAY REQ#4 \$481.50 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

SALARY ORDINANCE 2022 Motion made to approve by Councilman Waterson, seconded by Councilman Hoffman, carried by vote of 3-0.

RESOLUTION 12-14-21-01 PAYING FOR 2021 HOLIDAY PARTY Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

RESOLUTION 12-14-21-02 \$1,000 FULL TIME EMPLOYEE BONUS to pay from CARES ACT GRANT. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

RESOLUTION 12-14-21-03 to TRANSFER within GENERAL, MVH ad LIT PUB SFTY FUND Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

OLD BUSINESS GREEN PARROT OFFER – TONY STARKEY – The Board informed Tony Starkey that they would accept his original offer of the Green Parrot, but with no other strings attached. He left the meeting with no decision made.

DLZ – CHANGE ORDER NO.1 E&B PAVING CCMG PAVING PROJECT \$380,392.00. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

Phil Labrash from DLZ handed the council on-call contracts which establish their hourly rates. Clerk-Treasurer Hoffman will add to the December 28, 2021 agenda.

Phil also told the Board about a Master Plan Grant from Indiana Department of Health to develop a bicycle/pedestrian plan document. An application was given to Council President Cokl. The application is due by January 20, 2022. If Town is interested, DLZ could help with the plan and also work with the Park Department if needed.

PUBLIC INPUT - NONE

PARK BOARD – no attendance
DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – Deputy Marshal Rob Lysaght graduated from the Academy on December 9th and Town Marshal Vandevender presented a 3 year contract for council to sign. The department is in need of 5 tasers, as the tasers they now have had for 13 years and have expired. Non-Lethal weapons are needed as an option in enforcement. He informed the Board in the work session of the 2 options, Taser 7, \$13,3217.50 and Taser XP26, both with 4 year warranties and recommended the Taser XP26 for \$9,307.85. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

UTILITIES SUPERVISOR – KENT SLATER – absent

TOWN ATTORNEY – GREGG HOCKEMEYER – Attorney Hockemeyer asked elected officials to sign Nepotism Forms, to keep on file.

CLERK TREASURER – PAMELA HOFFMAN – State Board of Accounts Audit concluded on December 9th, 2021.

CASH RECONCILEMENT APPROVAL NOVEMBER 2021 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR DECEMBER 6TH, 2021 SPECIAL MEETING MINUTES were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR NOVEMBER 23RD, 2021 REGULAR MEETING MINUTES were presented to council approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$191,706.65 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

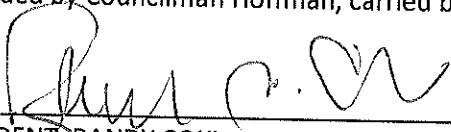
APPROVAL for PAYROLL WEEK ENDING NOVEMBER 29th, 2021, TOTALING \$ 10,582.21 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING DECEMBER 6th, 2021, TOTALING \$9,035.14 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING DECEMBER 13th, 2021 TOTALING \$10,632.93 Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

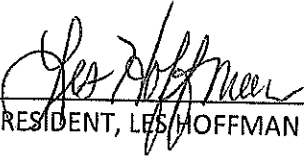
Council President Cokl stated that the town would have a Christmas Caroling at Gazebo on Sunday, December 19 at 6:00 p.m. to collect monetary donations for Mayfield, Kentucky tornado relief. Clerk-Treasurer Hoffman will the send a check to Mayfield.

MOTION TO ADJOURN MEETING at 7:19 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.



PRESIDENT, RANDY COKL


ATTEST:



VICE PRESIDENT, LES HOFFMAN



CLERK TREASURER PAMELA HOFFMAN



COUNCILMAN, BROCK WATERSON

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

DECEMBER 28, 2021
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, December 28th, 2021 in the Town Hall Board Room at 6:30 p.m. Those present were President Randy Cokl, Vice-President Les Hoffman, Councilman Brock Waterson, Attorney Gregg Hockemeyer and Clerk-Treasurer Pamela Hoffman. The meeting was called to order at 6:30 p.m., by President Randy Cokl, followed by the Pledge of Allegiance.

NEW BUSINESS DONOHUE – PROJ #13686, INV#11, COMP PLAN ADDT'L TASKS - \$750.00.
Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

STRAND ASSOC – PROF SVC 11/1/21 thru 11/30/21 - \$2,000.00. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

ELECTION OF OFFICERS – President Cokl nominated Councilman Les Hoffman for the 2022 President, with Brock Waterson as Vice-President. Councilman Hoffman also nominated Brock Waterson as President, but Councilman Waterson declined, saying he would like another year under his belt before he takes on the President position. Motion then was made by President Cokl for Les Hoffman to be 2022 President of Council with Councilman Waterson as Vice-President, seconded by Councilman Waterson, carried by vote of 3-0.

RESOLUTION END OF YEAR TRANSFER OF APPROPRIATIONS – Transfers within the General, LOIT and CREDIT Funds. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

ENCUMBRANCE ORDINANCE 2021-12-28 – to encumber monies from the 2021 General Fund for the 2022 Budget for the Park Department of \$4,000.00. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by a vote of 3-0.

OLD BUSINESS DLZ –2022 ON-CALL PROF SVC AGREEMENT FOR ENGINEERING SVCS – Paragraph 14 had been revised and verbiage accepted by Attorney Hockemeyer. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

PUBLIC INPUT - NONE

PARK BOARD – President Dave Warner attended stating he is working on obtaining poly furniture for the LeBrun Gateway Park. He also asked to have Phil Labrash's information to contact him about the Master Plan Grant for developing a bicycle/pedestrian plan document. Application is due January 20, 2022. Clerk-Treasurer Hoffman gave Dave, Phil's information.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – absent

UTILITIES SUPERVISOR – KENT SLATER – absent

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add

CLERK TREASURER – PAMELA HOFFMAN – nothing to add

APPROVAL FOR DECEMBER 14TH WORK SESSION MEETING MINUTES were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR DECEMBER 14th, 2021 REGULAR MEETING MINUTES were presented to council approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$193,951.05 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING NOVEMBER 29th, 2021, TOTALING \$ 10,582.21 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING DECEMBER 20th, 2021, TOTALING \$9,061.82, BONUS PAY DECEMBER 20th, 2021 - \$9,584.82 for a total of \$18,646.64, were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING DECEMBER 27th,2021 TOTALING \$10,407.74 were presented to council, approved and signed. Motion made to approve by Councilman Hoffman, seconded by Councilman Waterson, carried by vote of 3-0.

Council President Cokl stated that the town collected over \$600.00 from the Christmas Caroling at Gazebo on Sunday, December 19 at 6:00 p.m. for monetary donations for Mayfield, Kentucky tornado relief. He is accepting donations through January 2, 2022. Clerk-Treasurer Hoffman will then send a check to Mayfield.

MOTION TO ADJOURN MEETING at 6:45 p.m., motion to adjourn made by Councilman Hoffman, seconded by Councilman Waterson, carried by a vote of 2-0.

Randy Cokl

PRESIDENT, RANDY COKL

Les Hoffman

VICE PRESIDENT, LES HOFFMAN

Brock Waterson

COUNCILMAN, BROCK WATERSON

ATTEST:

Pamela Hoffman

CLERK TREASURER PAMELA HOFFMAN

SOUTH WHITLEY TOWN COUNCIL SPECIAL SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
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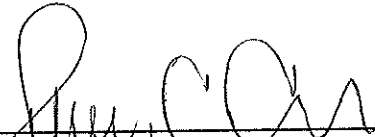
DECEMBER 6, 2021
3:45 p.m.

The Town Council met on Monday, December 6, 2021 at the Town Hall Board Room at 3:45 p.m. to discuss potential salary increases and end of year bonuses for the full-time town employees. Council President Randy Cokl, Vice-President Les Hoffman, Councilman Brock Waterson and Clerk-Treasurer Pam Hoffman attended.

After a brief discussion, a motion was made by Councilman Hoffman to give every full-time employee of the Town a 2% wage increase for 2022. Councilman Waterson seconded the motion and the motion was carried by a vote of 3-0.

After discussing end of year bonuses, Councilman Cokl made a motion to give every full-time employee of the Town a \$1,000.00 end of year bonus, funded from the CARES ACT Grant money. Councilman Hoffman seconded, and the motion was carried by a vote of 3-0.

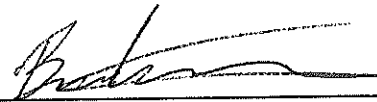
With no further item left on the agenda, Council President closed the meeting at 4:02 p.m.



Council President, Randy Cokl

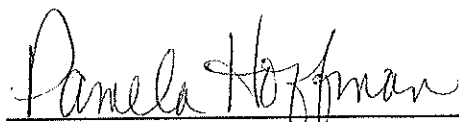


Vice-President, Les Hoffman



Councilman, Brock Waterson

ATTEST:



Clerk-Treasurer, Pam Hoffman