

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

JANUARY 12, 2021

3:30 PM

The South Whitley Town Council and town employees met for the worksession on January 12, 2021 at 3:30 -4:00 p.m. in the Town Board Room. Present were Les Hoffman, President , Randy Cokl, Councilman, Brock Waterson Councilman, Mikel Vandevender, Kent Slater, Ron Anderson, Alex Sturgess, Jason Keim, Pam Waller, Annmarie Fetters and Pamela Hoffman-Clerk Treasurer.

Employees engaged in a good discussion with council members over several issues pertaining to their jobs. Ron Anderson stated that the Triad Engineering Contract ws for \$589,000+, and Ron will be able to do preliminary inspections, with Triad tie-ins, performing final inspections, this will use the leftover water project money. President Hoffman asked about Carol Eberly's security light. The service was shut off, light is hers, on our service. Jeremy Enyeart's water line break at Market and Calhoun was bad, erupting when opened and there were 4 broken water lines in total.

Kent reported there is one door to finish at the wastewater plant. Council asked how long it has taken to complete the sewer project and Kent stated 3 years from start to finish. Councilman Waterson asked about LED street lights, when they are replaced and he replied when the are old and go out. Artistic Holiday Design will be picking up holiday decorations. Councilman Cokl asked if we should do banners for the seniors again. Tim Clark will check with the High School. Kent also reported that the State Road 14 project may need to move lines, he and Ron will be getting together with engineers for the project to discuss

Jason said everything is running smoothly, he will report next meeting with leaf collection numbers this year compared to prior years. Leaf vac will go in hut along with chipper, trencher, snow blades.

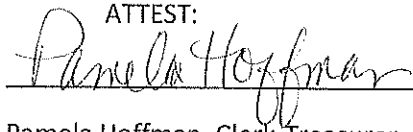
Alex Sturgess and Pam Waller had nothing to report.

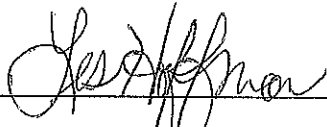
Town Marshal Mikel Vandevender said Tim Johnson is doing well. Chuck Lewallen is leaving his position as Deputy Sargeant in a week or two. Will offer him a part-time status if interested. Blake has been activated by the National Guard to deploy anywhere from January 15<sup>th</sup>-25<sup>th</sup>. USDA Car grant is in the works. This concluded the employee worksession at 4:00 p.m. Chuck will be training at new job on January 19<sup>th</sup>, but would like to stay on here until January 25<sup>th</sup>.

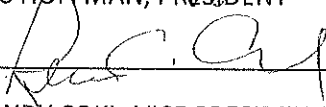
Councilman Hoffman opened the general worksession at 4:00 p.m. Marshal Vandevender, suggested that Tim Johnson's contract wording may need revamped, due to possible 1.5 year delay in attending academy because of the pandemic. Virtual may be a possibility to attend. Council President Hoffman would like to readdress the clothing allowance for police of \$650.00 per year. At this time Tim Johnson is wearing Dalis' uniform but is losing weight and will need a new uniform in a few months.

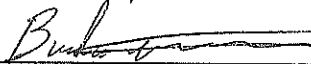
Dove and Michael Stasko attending wondering about the status of the Chicken Ordinance. Some perimeters discussed were enforcement of chicken count. \$10-\$15 permit for chickens with an agreement to sign. A clean habitat, secure so other predators can't disturb. President Hoffman pointed out that Governor Holcomb's wife has chickens in the backyard of the Governor's Mansion. A decision was made to schedule a special meeting in the East Room on Monday, January 25<sup>th</sup> at 6:30 p.m.

No further discussions, the worksession was concluded at 4:25 p.m.

ATTEST:  
  
Pamela Hoffman, Clerk-Treasurer

  
LES HOFFMAN, PRESIDENT

  
RANDY COKL, VICE PRESIDENT

  
BROCK WATERSON, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

JANUARY 12, 2021  
4:30 PM

The South Whitley Town Council met in regular session on Tuesday, January 12, 2021 in the Town Hall Board Room at 4:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 4:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – RENEWAL OF SOUTH WHITLEY PUBLIC ACCESS SITE APPROVAL – Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DLZ – APPROVAL PAY REQ#5, PROF ENGINEERING SVC THRU 12-18-2020, \$408.00 – Motion made to approve by Councilman Cokl, second by Councilman Waterson, carried by vote of 3-0.

APPROVAL PAY REQ#6, SW 2020 CCMG PROF SVC THRU 12-18-2020, \$3,164.00 – Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

TRIAD WATER – PROF ENGINEERING SVC AGREEMENT ( WATER MAIN IMPROVEMENT PROJECT) \$7,000.00 and \$15,000.00 – Motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

HUMANE SOCIETY 2021 CONTRACT APPROVAL – Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

RECOGNITION FOR ARTISTIC HOLIDAY DESIGN – Decided by Board to recognize Artistic Holiday Design by Proclamation on January 26<sup>th</sup> council meeting. Councilman Cokl will get a 11x14 plaque and Clerk-Treasurer Hoffman will contact company to attend meeting.

OLD BUSINESS – 206 and 208 S STATE ST PROPERTY STATUS – Council reported that at their executive session with Mr. Mike Privett of BMJ Entertainment, he would redo his proposal for both properties after inspection 208 S State. Councilman Hoffman stated Mr. Privett inspected the building on Sunday.

Councilman Waterson stated that Joe Grant asked if we'd like to keep the line of credit open with Crossroads Bank? Council agreed to keep open.

PUBLIC INPUT – Teresa Carrano asked about Election of officers, Councilman Cokl asked to table until January 26<sup>th</sup> meeting.

PARK BOARD – Dave Warner attended and stated that the Boy Scouts were interested in assisting the parks and completing Eagle Scout Projects in the process. Dave will be filling out a grant application with Whitley Co Community Foundation for Pickleball Courts, plus public donations. Posts will be put up Wednesday for other 2 Pickleball Courts. Also Frisbee golf in Hagan Park will be developed this year.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDENDER – Mikel had a swearing in of Deputy Marshal Tim Johnson, with his wife and children in attendance. He also reported the resignation of Deputy Sargent Chuck Lewallen and asked the Board for approval to replace his position. The Board agreed to begin the process of finding a replacement.

UTILITIES SUPERVISOR – KENT SLATER – nothing to report

TOWN ATTORNEY – GREGG HOCKEMEYER – He will work on the Proclamation for Artistic Holiday Design.

CLERK TREASURER – PAMELA HOFFMAN – nothing to report.

APPROVAL NOVEMBER 2020 BANK DEPOSITORY AND CASH RECONCILEMENT- Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR DECEMBER 22, 2020 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote 3-0.

APPROVAL for PREPAID APV'S TOTALING \$158,208.84 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote 3-0.

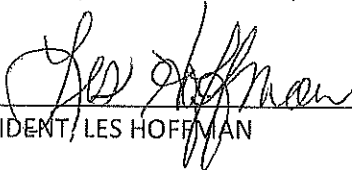
APPROVAL for APV'S TOTALING \$ 137,986.42 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING DECEMBER 30<sup>th</sup>, 2020, TOTALING \$7,881.31 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 4<sup>th</sup>, 2021, TOTALING \$9,359.10 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.


APPROVAL for PAYROLL WEEK ENDING JANUARY 11<sup>th</sup>, 2021, TOTALING \$8,514.24 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

MOTION TO ADJOURN MEETING at 5:07 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.

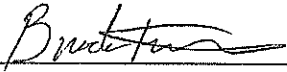


PRESIDENT, LES HOFFMAN

ATTEST:



VICE PRESIDENT, RANDY COKL

  
COUNCILMAN, BROCK WATERSON

  
CLERK TREASURER PAMELA HOFFMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

JANUARY 26, 2021  
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, January 26, 2021 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – ARTISTIC HOLIDAY DESIGN PROCLAMATION/RECOGNITION – Amanda Johnston represented their company a plaque and was presented by Council President, Les Hoffman proclaiming, thanking and honoring them for supplying the Town of South Whitley with Holiday decorations this past Christmas Season.

ELECTION OF OFFICERS – Motion made by Councilman Waterson to nominate Councilman Cokl as President and Les Hoffman as Vice-President, after Councilman Hoffman had expressed a desire to remain as President one more year to finish a few things he had started. Councilman Cokl seconded the motion for his nomination as President and was carried with a vote of 2-1, with nay vote by Council President Hoffman.

HOLLY GILLIAM – SEWAGE ADJ of \$218.95, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

MAIZIE HOLLARS – SEWAGE ADJ of \$578.12, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

LANA SECRIST – SEWAGE ADJ of \$153.63, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

JUDY WESTNESS – SEWAGE ADJ of \$51.32, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DLZ – COMMUNITY CROSSING GRANT APP 2021-1 APPROVAL – Motion made to approve grant made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0. The project will involve total repair Fosler to Mulberry, Randolph to Front-Broad, widen Market to Buffalo, repair storm sewer from Short to Schultz St.

OLD BUSINESS – 206 and 208 S STATE ST PROPERTY STATUS – per Attorney Hockemeyer no new proposal combining the two properties has been submitted by BMJ Entertainment.

PUBLIC INPUT – Karen Jordan inquired if a 3<sup>rd</sup> bid had been accepted for the two buildings for sale and complained that Council didn't accept Eberly's bid and Kambucha couple pulled out of their bid. If BMJ declines their bid, possibility would be up for rebid per Council and Attorney.

PARK BOARD – Dave Warner wasn't present, but Kent Slater reported that lasat week the other two pickleball courts posts were installed.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – Marshal Vandevender reported that car grant has been submitted and no kick backs to date. Looking at no out of pocket grants to be used for tasers, cameras and equipment for police department thru 2021. Motion first made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0, then amended to say allow thru 2021. Amended motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0. Councilman Waterson also suggested checking out the Tire Company in Manchester to get quotes on tires.

UTILITIES SUPERVISOR – KENT SLATER – IDNR – INDOT SR 5 over Clear Creek Maintenance Des No. 200198, only requires a signature by Council President Les Hoffman. Ottenweller is finishing up at the Wastewater plant.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to report.

CLERK TREASURER – PAMELA HOFFMAN – RESOLUTION 2012- 1-26-2021 TO TRANSFER UNUSED APPROPRIATIONS, \$75,000 to Rainy Day Fund. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0. Clerk Hoffman also reported the CARES ACT money was received December 14, 2020 in the amount of \$57,068.00.

APPROVAL DECEMBER 2020 BANK DEPOSITORY AND CASH RECONCILEMENT- Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL FOR JANUARY 12, 2021 WORKSESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL FOR JANUARY 12, 2021 GENERAL MEETING MINUTES were presented to council, approved and signed. Motion made by approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$ 243,775.76 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 18<sup>th</sup>, 2021, TOTALING \$7,881.31 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 4<sup>th</sup>, 2021, TOTALING \$10,280.84 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

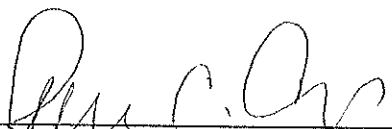
APPROVAL for PAYROLL WEEK ENDING JANUARY 25<sup>th</sup>, 2021, TOTALING \$14,445.30 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

Newly elected Town Council President Cokl expressed his desire to change the 1<sup>st</sup> Council meeting of the month on the 2<sup>nd</sup> Tuesday of the month to 5:30 p.m. for the worksession and 6:30 p.m. for the general

session. Employee meeting will stay 3:30 to 4:00 p.m. on the 2<sup>nd</sup> Tuesday of the month. The 2<sup>nd</sup> meeting of the month which falls on the 4<sup>th</sup> Tuesday, will remain at 6:30 p.m. He made a motion for the changes in times and motion was seconded by Councilman Waterson, carried by vote of 2-1, Councilman Hoffman voted against.

MOTION TO ADJOURN MEETING at 7:19 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.

  
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PRESIDENT, LES HOFFMAN

  
\_\_\_\_\_  
VICE PRESIDENT, RANDY COKL

ATTEST:

  
\_\_\_\_\_  
CLERK TREASURER PAMELA HOFFMAN

  
\_\_\_\_\_  
COUNCILMAN, BROCK WATERSON