

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

OCTOBER 6, 2020

3:30 PM

The South Whitley Town Council and town employees met for the worksession on OCTOBER 6, 2020 at 3:30 -4:00 p.m. in the Town Board Room. Present were Les Hoffman, President , Randy Cokl, Councilman, Brock Waterson Councilman, Mikel Vandevender, Kent Slater, Ron Anderson, Jason Keim, Alex Sturgess, Pam Wailer, Annmarie Fetters, Blake Burman and Pamela Hoffman-Clerk Treasurer.

Employees engaged in a good discussion with council members over several issues pertaining to their jobs. Council had areas of concern, President Hoffman addressed the window broken in dormer at Morsches Bldg., alley side.

Kent said wastewater plant going well, just minor things to finish. Alex's last class is tomorrow and then test at Ivy Tech for certification. Street project going well at Hagan and Broad/Calhoun Streets, will be torn out starting tomorrow. LED light strip added to Pocket Park sign. Flowers have been removed except for mums at pocket park. Furniture at Pocket Park needs fixed. There is a screen in Morsches Bldg to use for the upcoming movie in the Pocket Park, Kent and Randy will coordinate putting up. Quansit hut possession and east side, white bldg., hopefully begins in 30 days, will start using at once.

Jason said Noah Hilty will start building a salt-storage building, will get 2 total bids for salt storage bldg.. Leaves haven't fallen yet, but leaf blower ready to go.

Ron said Tim Smith bid on fixing back of utility bldg., with \$9,780.00 bid. Need approval for council to approve. Council President Hoffman asked about water fountains at park and uptown and Ron stated the park fountain is fixed, waiting on parts for the uptown fountain. Disconnect for water tower, waiting to get on the schedule after preliminary locate. Water project money left need to use Triad to update engineering for the project. Need more detailed plans and measurements, spring will be when project would probably start.

Clerk Treasurer Pam Hoffman introduced Annmarie Fetters, student from Whitko High School who was hired part-time 1.5 hrs per day in Clerk's office, through program for Seniors.

Tim Clark stated that regarding the SRO Grant for the K-9, per Joe Lewis, principal, there could be outside funding available. Already has a grant through Dekko Corp, for the mental health aspect benefit to help cover the expense of the K-9.

Town Marshal Mikel Vandevender said deer ran into Dodge Charger that Blake was driving. Testing was Saturday for reserves, 1 passed. Dalis Owens is the recommended candidate for deputy marshal. Dalis will only need paper training, already certified. He's anticipating working another 15 years before retiring. Gary Archbold would like part time hours if possible. Chuck and Mikel both have 83-84 vacation hours to use by the end of the year.

ATTEST:
Pamela Hoffman

Pamela Hoffman, Clerk-Treasurer

LES HOFFMAN, PRESIDENT

Les Hoffman

RANDY COKL, VICE-PRESIDENT

Randy Cokl

BROCK WATERSON, COUNCILMAN

Brock Watson

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

OCTOBER 6, 2020
4:30 PM

The South Whitley Town Council met in regular session on Tuesday, October 6, 2020 in the Town Hall Board Room at 4:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 4:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – DONOHUE – APPROVAL PROJ NO 13562 INV #17 \$772.50, motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 3-0.

APPROVAL PROJ NO 13218 INV #40 \$15,042.45, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

KROHN & ASSOC – ASSET MGMT PLAN INV \$880.00, motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

ARTISTIC DESIGN – SEWAGE ADJ - \$1,422.14, motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

TIM SMITH – APPROVAL for Utility Building Repair \$9,780.00, motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS – 208 S STATE ST PROPERTY STATUS – Ryan Null and Sarah Trombley appeared stating there is no common wall agreement between 206 and 208 S State St. Will have trouble obtaining mortgage with no common wall agreement with 206 S State. Also agreement to tear off back of building, Moyer needs a Hold Harmless Agreement signed by 206 S State St before he will remove. BMJ Entertainment received the purchase agreement for 206 S State St. Michael Privett, CEO stated they have a Board Meeting tomorrow night to discuss officers. The top floor includes 206 S State, not 208 S State.

PARK BOARD – No one attended

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDENDER – Mikel asked board to approve hiring Candidate Dalis Owens for Deputy Marshal position vacated by Brent Hull. Motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0. Recommending \$22.17/hr for 1st 6 month and \$22.67 after 6 months. Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0. Mikel asked board to approve to hiring part time officer Gary Archbold. Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0. He also added that the Reserves will need vests.

UTILITIES SUPERVISOR – KENT SLATER – Kent stated CCMG Paving Project is getting underway. Hazen Bldg, possession 30 days from closing. Stipulation to remove items signed by both parties per Attorney Hockemeyer.

TOWN ATTORNEY – GREGG HOCKEMEYER – Gregg looked into Quiet RR Zone 7 or 8 years ago, Board opted not to do it due to huge cost and effort.

CLERK TREASURER – PAMELA HOFFMAN – Pamela informed the Board that Dove Stasko came in to office to inquire about chicken ordinance status. Attorney Hockemeyer stated he would pull up other towns ordinances for the Board to compare and make a decision.

APPROVAL FOR APRIL 2020 DEPOSITORY STATEMENT and CASH RECONCILEMENT – Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR SEPTEMBER 22, 2020 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote 3-0.

APPROVAL for PREPAID APV'S TOTALING \$86,551.70 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

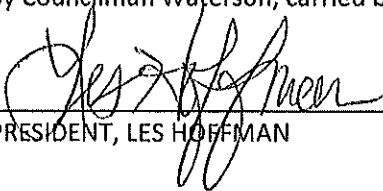
APPROVAL for APV'S TOTALING \$ 20,488.87 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING SEPTEMBER 21st, 2020, TOTALING \$9,308.77 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.


APPROVAL for PAYROLL WEEK ENDING SEPTEMBER 28th, TOTALING \$7,774.29 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

PUBLIC INPUT –

MOTION TO ADJOURN MEETING at 5:23 p.m., motion to adjourn made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 3-0.



PRESIDENT, LES HOFFMAN

ATTEST: 



VICE PRESIDENT, RANDY COKL


COUNCILMAN, BROCK WATERSON


CLERK TREASURER PAMELA HOFFMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

OCTOBER 27, 2020

6:30 PM

The South Whitley Town Council met in regular session on Tuesday, October 27, 2020 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – COREY WILCOX – Approval for Sewage Adj - \$78.01, Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

DLZ – CCMG and PAMP PAY REQ#4 thru 9-18-2020 \$1,699.00 and PAY REQ#4, PROF SVC thru 9-18-2020 \$1,020.00, motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

CRF CERTIFICATION and REIMBURSEMENT – CARES ACT Reimburse payroll, and benefits for first responders (police officers) from 3-1-2020 thru 9-30-2020 – Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

WHITLEY CO EDC INV 2020-143 Fee for Svcs 4-1-20 to 9-30-20 \$8,512.95 – Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

KROHN & ASSOCIATES – PROF SVC WW ASSET MGMT PLAN - \$4,435.00 – Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DONOHUE – WW PLAN PHASE A PROJ #13218, INV#41, \$3,839.61. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

OTTENWELLER WW PHASE A PAY APP #23, \$93,891.21, Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS – 208 S STATE ST PROPERTY STATUS – Ryan Null appeared asking about a Hold Harmless Agreement with BMJ Entertainment – 206 S State St. Attorney Hockemeyer stated he could not represent Ryan as it would be a conflict of interest with the town. Attorney Hockemeyer stated he would need to hire his own attorney, and said he could use the names of those he had sent Ryan previously.

DOVE and MICHAEL STASCO attended asking about the Chicken Ordinance Status. They suggested avg amount of 6 chickens, located in back yards, coop needs to be critter-proof. Makes a great 4-H Poultry Project for kids in town. Council asked to schedule a special meeting with Dove and Mikel Vandevender and make ordinance details in special meeting. Dove and Michael are willing to be pilot program to help others interested in raising chickens.

PUBLIC INPUT – Karen Jordan asked what the status of take home cars was for the police department. Marshal Vandevender stated grant application is in process for cars. John Phillips asked about up to date meeting minutes on website, Councilman Cokl will check with Jason Kline. Also council and clerk-treasurer discussed cut off for agenda within 24 hours of council meeting.

PARK BOARD – Dave Warner attended and stated that more Pickleball posts and courts would be paved next year. Dave asked where furniture from Gateway Park is stored and Kent Slater stated the Morsches Bldg. President Hoffman informed Dave that per Boy Scout Leader Pius Werner, the Eagle Scout program would like to establish a frisbee golf course at Gale Hagan Park.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDENDER – Mikel had a swearing in of Deputy Marshal Dalis Owens with his wife and son and daughter in attendance.

UTILITIES SUPERVISOR – KENT SLATER – Kent reported the paving project is done at Broad and Buckeye St. INDOT has done some preliminary measuring for the State Rd Project from Wayne Street to S Main St to first drive of cemetery, including curbing, sidewalks. Looking for project to begin in 2022. The only requirement for Town is to relocate water lines. Hazen building has been cleaned out, white building and outside of buildings is in process of being cleared. Kudos to Alex Sturgess who passed his Waste Water Certification test today.

TOWN ATTORNEY – GREGG HOCKEMEYER – Gregg reminded those in attendance to exercise their right to vote on Tuesday, November 3rd.

CLERK TREASURER – PAMELA HOFFMAN – nothing to report.

APPROVAL to ADJUST OUTSTANDING CHECKS 6-27-2017 thru 8-7-2018 TOTALING \$215.29 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR AUGUST 2020 DEPOSITORY STATEMENT and CASH RECONCILEMENT – Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR SEPTEMBER 2020 DEPOSITORY STATEMENT and CASH RECONCILEMENT – Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR OCTOBER 6, 2020 WORK SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL FOR OCTOBER 6, 2020 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for PREPAID APV'S TOTALING \$43,605.20 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for APV'S TOTALING \$ 143,911.49 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING OCTOBER 5th, 2020, TOTALING \$7,787.14 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING OCTOBER 12th, 2020, TOTALING \$7,660.30 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING OCTOBER 19th, 2020, TOTALING \$9,076.57 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

MOTION TO ADJOURN MEETING at 7:22 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.

PRESIDENT, LES HOFFMAN

ATTEST:



VICE PRESIDENT, RANDY COKL

CLERK TREASURER PAMELA HOFFMAN



COUNCILMAN, BROCK WATERSON