

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

APRIL 12th, 2022

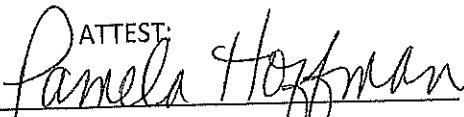
GENERAL WORKSESSION 5:30 PM

GENERAL WORKSESSION: The South Whitley Town Council met for the general worksession on April 12, 2022 at 5:30 p.m. in the Town Board Room. Present were Les Hoffman, President, Brock Waterson, Vice-President, Randy Cokl, Councilman, Mikel Vandevender, Town Marshal, Utilities Supervisor Kent Slater and Pamela Hoffman, Clerk-Treasurer.

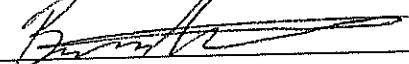
The Council watched a video that was sent to them by Silversmith, a utility systems software company. This software demonstrated several assets available, meter status, lead inspection, maintain sewage, water, electric meter information to aid in main brakes for repairs with charts to long info into their system. Reports, work orders, integration with GPS in real time. Alex Sturgess attended stating the company charged \$6,400.00 initially and then a 1 year contract of \$3,100.00 per year to maintain the information. The Town of Ligonier uses the Silversmith system. The water line information needs to be documented on the computer to make it easier when water lines need to be found for repair. All sewage information is documented on Beehive program.

Town Marshal Mikel Vandevender informed the Council he talked to the Revenue Department and Secretary of State regarding Swing Tire. The dealership license was suspended and the license he has been operating under for 10 years is still under Dick Swing. An Inspector will be coming to inspect his business. The tires have not been cleaned up on the property, therefore the town meter reader can't read his meter at the business site. There are over 200 tires stacked and IDEM has been notified of the situation. In order to obtain a new permit for Swing Tire, the Town Zoning Board would have to approve. Marshal Vandevender also informed the Council that he would be marking his unmarked truck, due to the police impersonator with an unmarked vehicle in Whitley County.

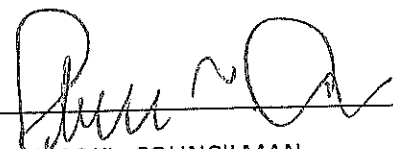
No further discussion, the work session was closed at 6:21 p.m.

ATTEST:

Pamela Hoffman, Clerk-Treasurer

LES HOFFMAN, PRESIDENT



BROCK WATERSON, VICE PRESIDENT



RANDY COKL, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

APRIL 12, 2022
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, April 12th, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – TANNER MOYER – RE: WATER LINE – Stan Frantz asked about getting water to 204 S State, which Tanner Moyer owns. They are remodeling the building. Utility Supervisor Kent Slater said the owner's responsibility is from the curb box to the building. Councilman Waterson made a motion for the town to share half of the cost to fix the water line. Councilman Cokl said he would like to table until a price is determined for the water line repair. Kent said he would call Fox Excavating for a quote. Council decided to table until the next meeting.

CHARLES MORIN – SEWAGE ADJ - \$123.18 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

JIM BLAIR – SEWAGE ADJ - \$117.02 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

JOE SNYDER – SEWAGE ADJ - \$354.69 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

TOM RUDD – SEWAGE ADJ - \$125.48 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DONOHUE for OTTENWELLER PAY APP#28 WW IMPROV - \$30,205.80 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

OLD BUSINESS – PLANNING COMMISSION APPOINTMENTS (2) – table until next meeting

PUBLIC INPUT - Nicole Jarvis presented a proposal to purchase the town building on S State Street for Thomas Jarvis. The Board will table so they have time to look over the proposal.

PARK BOARD – Dave Warner attended and said he has a quote from Schwartz for polywood outdoor furniture for Gateway Park and also has sails for the park, but needs posts to secure the sails. He is waiting for the pickleball court to be sealed. A \$1,000.00 check from the Community Foundation is anticipated soon. The library is going to have a children's walk thru the park this summer. The stone from the library landscape will be placed under the airplane across from the Amvets. Finn Werner will be constructing a frisbee golf course at Gale Hagan Park for his Eagle Scout Project.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – Town Marshal Vandevender reported to the Council that the Motorola radios are in stock, but the chargers are not, so they haven't shipped yet.

UTILITIES SUPERVISOR – KENT SLATER – Utility Supervisor Slater reported that the CCMG paving project is ongoing. Culy Contracting will be restoring the yards disturbed in the fall, by the first of May.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add.

CLERK TREASURER – PAMELA HOFFMAN – Clerk Hoffman asked the Board to approve clearing outstanding checks from 6-17-2017 to 12-30-2020, for a total of \$696.66. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL of FEBRUARY 2022 DEPOSITORY and CASH RECONCILEMENT were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR MARCH 30TH, 2022 SPECIAL MEETING MINUTES . Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR MARCH 22ND, 2020 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. . Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$162,775.45 were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING MARCH 28TH, 2022, TOTALING \$ 9,016.25 were presented to council, approved and signed. . Motion made to approve by Councilman Waterson seconded by Councilman Cokl, carried by vote of 3-0.

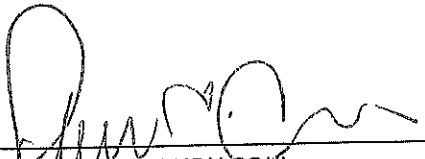
APPROVAL for PAYROLL WEEK ENDING APRIL 4TH, 2022, TOTALING \$ 8,980.46 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING APRIL 11TH, 2022, TOTALING \$ 8,916.05 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

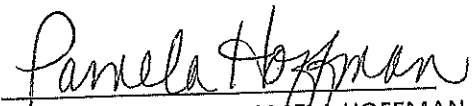
MOTION TO ADJOURN MEETING at 7:16 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.

PRESIDENT, LES HOFFMAN

ATTEST:



VICE PRESIDENT, RANDY COKL



CLERK TREASURER PAMELA HOFFMAN



COUNCILMAN, BROCK WATERSON

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
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APRIL 26, 2022
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, April 26th, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were Vice President Brock Waterson, Councilman Randy Cokl, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, and Utilities Supervisor Kent Slater. Council President Les Hoffman and Clerk-Treasurer Pam Hoffman were unable to attend the meeting.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – WHITLEY CO HUMANE SOCIETY – INV#1st QTR STRAY ANIMAL \$648.00 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

DONOHUE – PRLJ#13868 INV No.12 PHASE A ADDT'L TASKS - \$790.00 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

WHITLEY CO EDC – SVC INV 10/01/21 to 3/31/21 \$8,512.95 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

TRIAD – CULY CONTRACTING – CHANGE ORDER NO.2 QUANTITY ADJ, Clarification by Utilities Supervisor, Kent Slater this is an adjustment of material of water main project, leaving \$3,000.00 credit. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

DLZ – PHIL LABRASH – stopped in to inform the completion date of the Community Crossing Project is June. He will be applying for another Community Crossing Grant this summer for paving on Main and Buffalo Streets.

OLD BUSINESS – TEK COAT/EDC TAX ABATEMENT – Attorney Gregg Hockemeyer explained that there was confusion with County Assessor Kim Erdly on paperwork turned in for abatement from Tek Coat. The Resolution #3-12-2019-02 in question, was whether a schedule of 5 or 10 years abatement was given by the Council. Gregg suggested to the Council that they interpret the abatement for personal property improvements for 10 years, therefore recommitting the Town for the 10 year abatement. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

PLANNING COMMISSION APPOINTMENTS (2) – table until next meeting

PUBLIC INPUT - Dove Stasko reported a total of 24 cats were trapped at Myers Gas Station and taken in for spay/neutering and returned. There are 6-8 cats at Florence Livestock and Ag Plus that she would like to trap to spay/neuter and return. Both businesses refused allowing her to trap the cats, Ag Plus stating liability issues.

Dave Warner asked if Wayne Street will be restored, and Kent Slater said it would.

Nicole Jarvis if the Board had looked over their proposal to purchase the town building on S State Street for Thomas Jarvis. She asked if they could walk thru the building and Councilman Waterson said he would take them through the building.

Darrell Anderson had concerns with a large maple tree in the tree line along Randolph Street in front of his house, wondering if the town would take care of removing. Councilman Cokl responded the tree line would be the property owner's responsibility to remove, with Attorney Hockemeyer agreeing the tree line is the town's easement, but property owner's responsibility. Councilman Waterson asked if widening the street on Randolph could affect the tree falling down. Phil Labrash from DLZ and Kent Slater, Utility Supervisor said that they weren't widening enough to interfere. He had a second issue with the Parkview EMS refusing to transport his wife to Lutheran at his request, due to his insurance out of network at Parkview. They ended up taking her to Parkview Whitley where she laid in ER for 8 hrs until they transported her to Lutheran, resulting in him with 2 EMS bills. Councilman Cokl said this has been an issue for several years and it was brought before the County Commissioners to let Lutheran EMS be dispatched for South Whitley, but denied by the County Commissions several years ago. The County recently renewed the contract with Parkview. It was suggested by Councilman Cokl and Attorney Hockemeyer to reach out to the County Commissioners with any concerns with the EMS services.

Jennifer Esterline of the Chamber of Commerce informed the Board that the South Whitley Business Owners would like to put on a Farmer's Market every other Saturday evening to bring in business. Chamber will put out fliers to advertise and she said Andy's place would be a set-up place. As the Board gave their approval to the idea, Councilman Cokl suggested using Lebron Park for the market.

Dove Stasko also asked if it was okay if she sprinkled wildflower seeds where they don't mow to attract bees. Dave Warner agreed. Also wondered about the bat houses there too.

Councilman Waterson informed all that there is a business interested in the old Dollar General building. They need a 3 phase service, which Kent Slater, Utility Supervisor, said IMPA could provide for the outside of the Building. He asked if the Board would be able to help fund some of this and Attorney Hockemeyer said the electric utility for the town may have incentive to help with the electric upgrade.

PARK BOARD – Dave Warner attended and said the pickleball court has been power washed and is just waiting to seal. Rock removal at the Library is underway, labor assisted by Community Service workers and rocks will be placed under the airplane at the park. He has ordered mulch for around the gazebo as requested by Master Gardeners. He completed a grant to Community Foundation to help fund fencing at the basketball court. Poly furniture from Schwartz has been ordered to get started and then others can order/donate more furniture to supply the park.
DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER – Town Marshal Vandevender swore in Reserve Candidates, Tara Jackson and Nick Thomas. They were welcomed and thanked for the volunteer hours they serve our community as officers. Marshal also informed the Board that May 5th would be Operation Prom/Graduation at Whitko High School, with a mock accident involving several area first responders.

UTILITIES SUPERVISOR – KENT SLATER – Utility Supervisor Slater reported that the existing water line was okay and turned on at 204 S State Street for Tanner Moyer.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add.

CLERK TREASURER – PAMELA HOFFMAN – not attending

APPROVAL FOR APRIL 12th, 2022 WORK SESSION MEETING MINUTES . Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

APPROVAL FOR APRIL 12th, 2022 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

APPROVAL for APV'S TOTALING \$238,363.69 were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

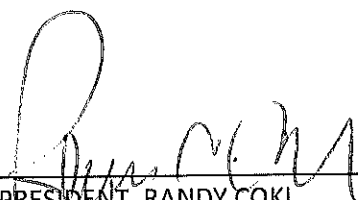
APPROVAL for PAYROLL WEEK ENDING APRIL 18th, 2022, TOTALING \$ 10,794.48 were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

APPROVAL for PAYROLL WEEK ENDING APRIL 25th, 2022, TOTALING \$ 8,519.86 were presented to council, approved and signed. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 2-0.

MOTION TO ADJOURN MEETING at 7:29 p.m., motion to adjourn made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 2-0.

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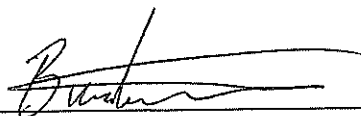
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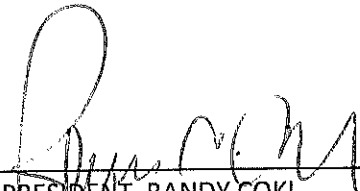
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VICE PRESIDENT, RANDY COKL
COUNCILMAN



COUNCILMAN-BROCK WATERSON
VICE PRESIDENT

ATTEST:



CLERK TREASURER PAMELA HOFFMAN