

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

FEBRUARY 8th, 2022

GENERAL WORKSESSION 5:30 PM

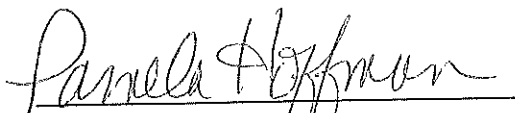
GENERAL WORKSESSION: The South Whitley Town Council met for the general worksession on February 8th, 2022 at 5:30 p.m. in the Town Board Room. Present were Les Hoffman, President, Brock Waterson, Vice-President, Randy Cokl, Councilman, Mikel Vandevender, Town Marshal and Pamela Hoffman, Clerk-Treasurer.

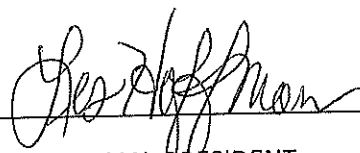
Clerk-Treasurer Hoffman asked about increasing utility workers wages. She stated that they are essential workers and should have their wage boosted to keep the good employees we now have employed. Alex Sturgess, Utility Worker and Assistant Wastewater operator had contemplated leaving for another position, but resended his verbal, text 2 weeks notice. Ron Anderson, Water Superintendent and Electrician also had received an employment offer elsewhere. Ron Anderson attempted to take his water certification exam on January 28, 2022, but failed. IDEM has given him an extension of one year to obtain his WT3 certification. She also informed the Board that Kent Slater has let his CDL lapse and Ron Anderson and Alex Sturgess are planning to obtain their CDL. The Board discussed giving Jason Keim, Street Superintendent and Alex Sturgess, both \$1.00/hr raises and Ron Anderson .50 raise now and .50 once the water certification is obtained. They would like to re-evaluate all the utility workers wages before the finalizing the budget for 2023. Councilman Cokl added that they should look into a tiered evaluation that other agencies are using to determine wage increases. A motion will be made in the general meeting in regards to the discussion of wages.

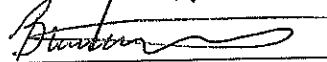
Town Marshal Vandevender informed the Board that he will have a contract for Tim Johnson's academy training for the Board to sign at the general meeting. Also Tim Clark's SRO car has been waiting on a part from Ford at Buchanan Ford for 8 weeks. No definitive date has been given when the repair will be completed.

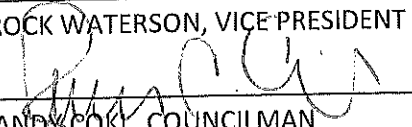
No further discussion, the work session was closed at 5:51 p.m.

ATTEST:

  
Pamela Hoffman, Clerk-Treasurer

  
LES HOFFMAN, PRESIDENT

  
BROCK WATERSON, VICE-PRESIDENT

  
RANDY COKL, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

FEBRUARY 8<sup>th</sup>, 2022  
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, February 8th, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Brock Waterson, Councilman, Randy Cokl, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS            DAVID BROSAMER – SEWAGE ADJ - \$131.09 Motion made to approve the adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

   PAM HOFFMAN – SEWAGE ADJ - \$222.41 Motion made to approve the adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

OLD BUSINESS    NO OLD BUSINESS TO DISCUSS

PUBLIC INPUT - LORI STARKEY asked about an adjustment to their water usage that has increased to 17,000 + gallons of water this past month. High School children are using the upstairs of the Brownstone Monday through Thursday for a few hours after school and a toilet was running after their use. They now are turning off the water, so Clerk-Treasurer Hoffman said she would let Jana at Fox Products know how much they needed to pay for their average and then we could do an adjustment when repaired.

PARK BOARD – DAVE WARNER – Not in attendance

DEPARTMENT HEADS:

WASTE WATER/UTILITIES SUPERVISOR – KENT SLATER – Not in attendance

TOWN MARSHAL – MIKEL VANDEVENDER – He presented an Employment Training Contract for Tim Johnson, who is attending the Academy currently. Motion to approve the contract made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 3-0.

TOWN ATTORNEY – GREGG HOCKEMEYER – Attorney Hockemeyer will be meeting with the attorney for the owner of the land that the Redevelopment Commission is interested in outside of town.

CLERK-TREASURER – PAMELA HOFFMAN – Clerk Hoffman asked for the Board to approve wage increases for the utility workers, which was discussed in the worksession previously. It was discussed to increase Jason Keim, Street Superintendent and Alex Sturgess, Assistant Waste Water and Utility Operator by \$1.00/hr and Ron Anderson, Water Superintendent and Electrician by .50/hr and another .50 per hour once he obtains his water certification. The Board will revisit additional increases for these

three utility workers as well as the Utility Supervisor Kent Slater prior to the budget finalization. A motion was made by Councilman Waterson, seconded by Councilman Cokl, to approve the wage increases, carried by a vote of 3-0. Clerk Hoffman also informed the Board that IMPA will be in town cutting primary and secondary trees the week of February 21, 2022, but will be leaving hangers on residents doors that will be affected.

APPROVAL for JANUARY 25<sup>th</sup>, 2022 REGULAR MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Hoffman, carried by vote of 2-0., abstained by Councilman Cokl.

APPROVAL for APV'S TOTALING \$120,952.43 were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Cokl, carried by vote of 3-0.

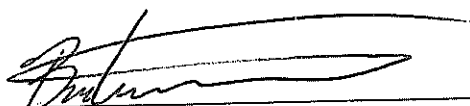
APPROVAL for PAYROLL WEEK ENDING JANUARY 31st, 2022, TOTALING \$9,320.40 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

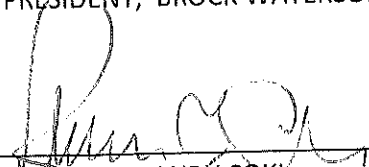
APPROVAL for PAYROLL WEEK ENDING FEBRUARY 7th, 2022, TOTALING \$10,094.12 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

Councilman Waterson asked the newspaper reporters if they would make sure Lunar Infusions Open House February 11-13, 2022 was publicized in both Tribune News and Post and Mail.

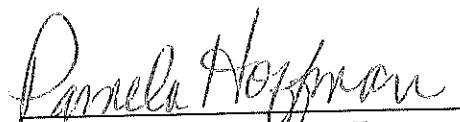
MOTION TO ADJOURN MEETING at 6:52 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

  
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PRESIDENT, LES HOFFMAN

  
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VICE PRESIDENT, BROCK WATERSON

  
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COUNCILMAN, RANDY COKL

ATTEST:

  
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Clerk- Treasurer Pamela Hoffman

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

FEBRUARY 22nd, 2022  
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, February 22<sup>nd</sup>, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Brock Waterson, Councilman, Randy Cokl, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS                    BROWNSTONE – SEWAGE ADJ - \$210.50 Motion made to approve the adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

SHIRLEY COOPER – SEWAGE ADJ - \$92.21 Motion made to approve the adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

VALORIE HORN – SEWAGE ADJ - \$98.55 Motion made to approve the adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPOINTMENTS FOR REDEVELOPMENT COMMITTEE – Motion made to approve appointment of BROCK WATERSON as a new committee member by Councilman Cokl, seconded by Council President Hoffman, carried by vote of 3-0.

REAPPOINTMENT FOR REDEVELOPMENT COMMITTEE – Motion made to approve the reappointments of current members by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

WAGE INCREASE FOR UTILITY WORKERS – Council President asked the council for a motion to consider the wage increase model scale that he presented to the Councilmen in the work session prior to the general meeting. Councilman Cokl said he would like to table this. Council President Hoffman asked why we would table this, we just discussed in the work session and we need to act now and not kick the can down the road. Councilman Waterson stated he wanted the police department also to be considered to balance the two. Town Marshal Vandevender said he wanted to keep the police department wages separate and would like to work a plan out in the next few months prior to the budget with the Town Council. The wage scale would be 0-5 years starting wage, \$24.00; 6-10 years \$25.00; 11-15 years \$26.00; 16-20 years \$27.00; 21-25 \$28.00; 26-30 years \$29.00 with a \$1.00 per hour increase for supervisor. Motion made by Councilman Waterson to approve this wage scale effective immediately, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS                    Councilman Waterson wanted to correct for the record that Ron Anderson has had his WT2 water certification, but is working on receiving his WT3 water certification.

PUBLIC INPUT - NONE

PARK BOARD – DAVE WARNER – Not in attendance

DEPARTMENT HEADS:

WASTE WATER/UTILITIES SUPERVISOR – KENT SLATER – Not in attendance

TOWN MARSHAL – MIKEL VANDEVENDER – He had nothing to add.

TOWN ATTORNEY – GREGG HOCKEMEYER – Attorney Hockemeyer met with the attorney for the owner of the land that the Redevelopment Commission is interested in outside of town and they wondered if a developer was interested.

CLERK-TREASURER – PAMELA HOFFMAN – Clerk Hoffman asked for the Board to approve switching from United Oil to Ag Plus in our fuel purchase for the town employees and police department. Our house account was stopped with the purchase of United Oil Gas Station. Ag Plus will supply each vehicle with a credit card type system, and will have both propane and diesel available. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL FOR JANUARY 2022 CASH RECONCILEMENT and CASH RECONCILEMENT Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for FEBRUARY 8th, 2022 WORK SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl and seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for FEBRUARY 8th, 2022 GENERAL SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl and seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$ 270,092.66 were presented to council, approved and signed. Motion to approve made by Councilman Cokl and seconded by Councilman Waterson, carried by vote of 3-0.

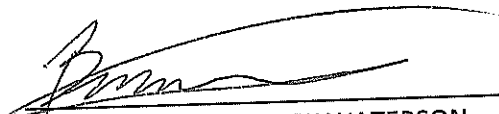
APPROVAL for PAYROLL WEEK ENDING FEBRUARY 14th, 2022, TOTALING \$10,383.80 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

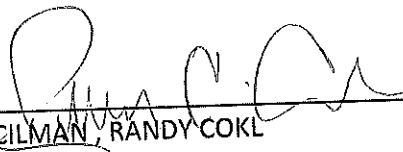
APPROVAL for PAYROLL WEEK ENDING FEBRUARY 21st, 2022, TOTALING \$10,052.79 were presented to council, approved and signed. . Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

Councilman Cokl and Waterson were saying residents and Fire Department would like the Garage Sale to return to April 30, 2022. Councilman Waterson said he would check with the Whitley County Chamber of Commerce replacement.

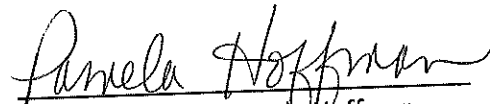
MOTION TO ADJOURN MEETING at 7:14 p.m., motion to adjourn made by Councilman Waterson,  
seconded by Councilman Cokl, carried by vote of 3-0.

  
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PRESIDENT, LES HOFFMAN

  
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VICE PRESIDENT, BROCK WATERSON

  
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COUNCILMAN, RANDY COKL

ATTEST:

  
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Clerk- Treasurer Pamela Hoffman