

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

JANUARY 11th, 2022

GENERAL WORKSESSION 5:30 PM

**GENERAL WORKSESSION:** The South Whitley Town Council met for the general worksession on January 11, 2022 at 5:30 p.m. in the Town Board Room. Present were Les Hoffman, President, Brock Waterson, Vice-President, Randy Cokl, Councilman, Mikel Vandevender, Town Marshal, Utilities Supervisor Kent Slater and Pamela Hoffman, Clerk-Treasurer.

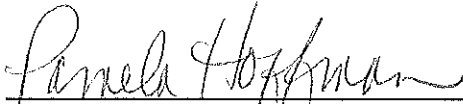
Clerk-Treasurer Hoffman asked if the guidelines for COVID should be revised for time off for positive cases. It was discussed whether to let employees use their personal time for COVID quarantining or giving them 5 extra COVID personal days, with a positive COVID test. Aim Medical Trust has sent some information about free home tests if purchased through Wal Mart, up to 8 tests per month per insured. The personal time will be discussed and decided at the General Meeting at 6:30 p.m.

Town Marshal Vandevender stated they are needing to purchase 2 handguns and 4 rifles to upgrade their equipment for the police department. He had a price totaling \$837.50 for 2 Glock handguns that should last for 10 years; 1 AR 15 Acme Rifle from Precision Arms at \$910.00 with optic and sling; and 3 rifles totaling \$1,368.00 from Daniel Defense, totaling for the 6 weapons, \$5,851.50. The Council asked how he planned to fund this purchase and he asked Clerk-Treasurer Hoffman if the equipment account could handle this since a police car would not be purchased this year. She indicated that was possible according to the 2022 budget for police equipment. This will be brought to the General Meeting at 6:30 p.m. to be voted on. Marshal Vandevender also instructed the Board that Tim Johnson started the online academy pre-training January 10<sup>th</sup>. Councilman Cokl asked if he can drive his truck while on administrative leave and Marshal Vandevender answered this is like being at Academy training, so yes he can.

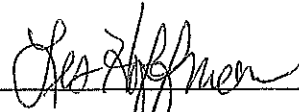
Councilman Waterson brought to Utility Supervisor Kent Slater that a few street lights in town were out. He also stated resident Carissa Rose stated a pit bull dog has been running loose in town. Marshal Vandender said South Whitley police could be reached at 723-4814 if their were concerns. Councilman Waterson also asked about changing the Town Garage Sale back to last Saturday in April instead of June. He has had several residents express they preferred April and the Fire Department felt it took away from their June Ice Cream Dinner. Councilman Waterson was told to ask the Whitley County Chamber of Commerce if they would be on board to switching the date back to April 30<sup>th</sup>, 2022 and Chamber signs need replaced. Councilman Cokl informed that approximately \$800.00 was raised for Mayfield, KY and that the Clerk-Treasurer will send the town a check in the amount raised.

No further discussion, the work session was closed at 6:11 p.m.

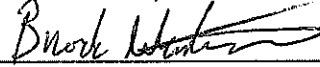
ATTEST:



Pamela Hoffman, Clerk/Treasurer



LES HOFFMAN, PRESIDENT



BROCK WATERSON, VICE PRESIDENT



RANDY COKL, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

JANUARY 11, 2022  
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, January 11, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Brock Waterson, Councilman Randy Cokl, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Kent Slater, Utilities Supervisor and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS SHAYNA DANIELS – SEWAGE ADJ - \$152.43 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DANIEL COLLIER – SEWAGE ADJ - \$243.64 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

ARTISTIC HOLIDAY DESIGNS SEWAGE ADJ - \$208.76 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

JANDKC, LLC – SEWAGE ADJ - \$2,533.17 Motion made to approve adjustment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

DLZ – PROF SVC THRU 12/10/2021 CC APP PAY REQ#5 \$190.50 Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

CULY CONTRACTING – WATER IMP PROJ 2021 \$163,727.10 Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS No Old Business brought to the Board

PUBLIC INPUT – No public input

PARK BOARD - Dave Warner not in attendance

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDEVENDER– Marshal Vandevender asked the Board for Approval of the 2 Glock Handguns at \$837.50 and 4 rifles at \$5,014.00 as discussed in the worksession for a total of \$5,851:50 for the 6 weapons. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0. He stated that Officer Tim Johnson started his online pre-academy on January 10<sup>th</sup>.

WASTE WATER/UTILITIES SUPERVISOR - KENT SLATER – The new dump truck is in operation for the street department. Ottenweller has installed the sludge pump and it is operating. The rain gauge has been installed on First Street, north of the Railroad and start up will be on Thursday, January 13<sup>th</sup>.

TOWN ATTORNEY – GREGG HOCKEMEYER - In regards to the Residential TIF, Gregg will be contacting the property owner that owns large tracks of ground near town to see if she is interested in possibly selling.

CLERK-TREASURER – PAMELA HOFFMAN – Clerk Hoffman asked the Board to approve 5 COVID personal days with a positive covid test. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL FOR DECEMBER 2021 CASH RECONCILEMENT Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

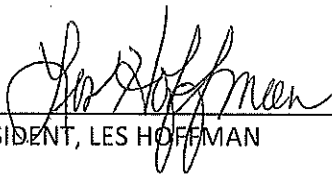
APPROVAL for DECEMBER 28<sup>th</sup> REGULAR MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$593,570.05 were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Cokl, carried by vote of 3-0.

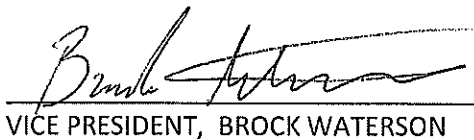
APPROVAL for PAYROLL WEEK ENDING JANUARY 3<sup>rd</sup>, 2022, TOTALING \$10,117.65 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 10<sup>th</sup>, 2022, TOTALING \$9,200.45 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

MOTION TO ADJOURN MEETING at 6:51 p.m., motion to adjourn made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

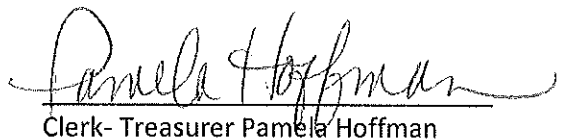


PRESIDENT, LES HOFFMAN



VICE PRESIDENT, BROCK WATERSON

ATTEST:



Clerk- Treasurer Pamela Hoffman

COUNCILMAN , RANDY COKL

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

JANUARY 25, 2022  
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, January 25, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

**NEW BUSINESS POLICE RADIOS – JANELLE SCHMIDT – WHITLEY CO DISPATCH –** Town Marshal Mikel Vandevender informed the Board that a new police radio system was needed, as Whitley County Sheriff Department is changing their system to LTE system, which is similar to a cell phone service. Janelle Schmidt said they will be bringing this to County Council for approval on February 8, 2022. She informed the Board of the bad and dropped reception they experience in South Whitley. With the new system that should not happen, as the county will use the State 800 System. She also stated they proposed to use the ARPA money to purchase their radios for the county. The VHS System back-up repeater is owned by the fire departments and will be moving the modem to Columbia City. Marshal Vandevender proposed to the Board to purchase 6 Motorola Next LTE radios to replace the existing system and use ARPA money to purchase the radios, according to the Final Rule of the ARPA money we received. Motion was made to approve the purchase of 6 Motorola Next LTE Radios for \$44,427.54, with a yearly fee of \$2,214.00 with the ARPA money the Town was allocated, seconded by Councilman Hoffman, carried by a vote of 2-0.

**ETHAN JOSEPH – SEWQAGE ADJ - \$56.66** Motion was made to approve adjustment by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

**DONOHUE – PROJ NO 13869 ENG SVCS \$97.50** Motion was made to approve authorizing payment by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

**OTTENWELLER CONTRACTING – PHASE A WWTP IMPROV PAY NO 27 \$112,824.64** Motion was made to approve authorizing payment by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

**HUMANE SOCIETY OF WHITLEY CO 2022 ANIMAL CONTRACT -** Motion was made to approve the contract by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

**OLD BUSINESS NO OLD BUSINESS TO DISCUSS**

**PUBLIC INPUT - DALE BUUCK** of the WHITLEY CO EDC spoke about no new information on the Shindigz Building, some negotiations taking place, but he assured the Board the “we will certainly promote the building.” Also the old Dollar General Building is still available, it’s clean, but has no dock or high ceilings.

PARK BOARD – DAVE WARNER – Not in attendance

DEPARTMENT HEADS:

WASTE WATER/UTILITIES SUPERVISOR – KENT SLATER – Not in attendance

TOWN MARSHAL – MIKEL VANDEVENDER – He expressed kudos..."Our utilities department have rocked on keeping the town clear of ice and snow."

TOWN ATTORNEY – GREGG HOCKEMEYER – Attorney Hockemeyer has sent a letter to attorney for the owner of the land that the Redevelopment Commission is interested in outside of town.

CLERK-TREASURER – PAMELA HOFFMAN – Stephen Carter reached out by email as the SRF is asking for updated financials on the utilities. She asked if the Board wanted her to use him, as she would need to send him some financial reports for him to update the financials. Motion was made to approve using Stephen Carter to update SRF financials by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

APPROVAL FOR JANUARY 11<sup>th</sup>, 2022 WORK SESSION MINUTES Motion was made to approve by Councilman Waterson, seconded by Councilman Hoffman, carried by a vote of 2-0.

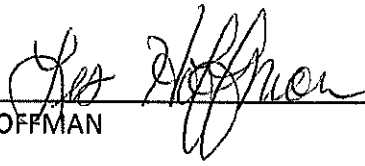
APPROVAL for JANUARY 11<sup>th</sup>, 2022 REGULAR MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Hoffman, carried by vote of 2-0.

APPROVAL for APV'S TOTALING \$213,956.21 were presented to council, approved and signed. Motion to approve made by Councilman Waterson and seconded by Councilman Hoffman, carried by vote of 2-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 17<sup>th</sup>, 2022, TOTALING \$10,522.08 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Hoffman, carried by vote of 2-0.

APPROVAL for PAYROLL WEEK ENDING JANUARY 24<sup>th</sup>, 2022, TOTALING \$9,199.25 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Hoffman, carried by vote of 2-0.

MOTION TO ADJOURN MEETING at 7:09 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Hoffman, carried by vote of 2-0.



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PRESIDENT, LES HOFFMAN



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VICE PRESIDENT, BROCK WATERSON

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COUNCILMAN , RANDY COKL

ATTEST:



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Clerk- Treasurer Pamela Hoffman