

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

JULY 12th, 2022

GENERAL WORKSESSION 5:30 PM

GENERAL WORKSESSION: The South Whitley Town Council met for the general work session on July 12, 2022 at 5:30 p.m. in the Town Board Room. Present were Les Hoffman, President, Brock Waterson, Vice-President, Randy Cokl, Councilman, Mikel Vandevender, Town Marshal, Utilities Supervisor, Kent Slater, Attorney Gregg Hockemeyer and Pamela Hoffman, Clerk-Treasurer.


Clerk-Treasurer Hoffman asked for input from Council and Department Heads for wishlist for 2023 Budget. Town Marshal Mikel Vandevender stated he needs to replace a police vehicle and is looking to use a Federal Grant, if possible. He also will need to replace 3 Body Armours for an approximate total of \$1,500.00. Clerk-Treasurer Hoffman pointed out that police gas allowance account will need to be increased due to taking vehicles home and elevated gas prices. Utility Supervisor Kent Slater stated that they would be pursuing another Community Crossing Grant for next year also.

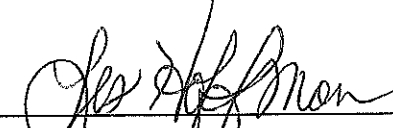
Utility Supervisor Kent Slater asked about hiring another full-time employee for the Utility Department. He would like this individual to be cross-trained for all aspects of utilities, but specifically to learn the wastewater plant. Alex Sturgess has taken over the water plant since Ron Anderson terminated his employment with the town. August 28, 2022 will mark Alex's 2 year employment with the town and he will be able to take his water certification test.

A complaint was filed regarding trimming of tree/brush by Town Street Department at the request of South Whitley Police Officer on Market Street (due to stop sign being obstructed at the sight), so Town Marshal Vandevender showed the video and still shots of before and after trimming.

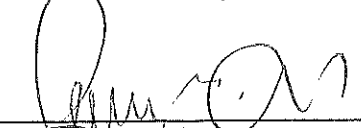
No further discussion, the work session was closed at 6:21 p.m.

ATTEST:


Pamela Hoffman, Clerk-Treasurer


LES HOFFMAN, PRESIDENT


BROCK WATERSON, VICE PRESIDENT


RANDY COKL, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

JULY 12, 2022
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, July 12, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Brock Waterson, Councilman Randy Cokl, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender, Utility Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS RESOLUTION TRANSFER 2022-07-12-22 for \$6,000.00 Motion to approve transfer from General Fund to Park Department for \$6,000.00 made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

ORDINANCE 07-12-2022-01 2022 ELECTRIC TAX RATE ADJUSTMENT – Motion was made by Councilman Waterson to approve the tax rate adjustment for electric prepared by Steve Carter, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS - SOUTH STATE STREET BUILDING PURCHASE – per Attorney Gregg Hockemeyer, it is still in the works and will be revisited in a month.

PUBLIC INPUT – NONE

PARK BOARD – DAVE WARNER – not attending

DEPARTMENT HEADS:

WASTE WATER/UTILITIES SUPERVISOR – KENT SLATER Community Crossing Grant Paving Project is finished for the year. DLZ will meet with Kent tomorrow to discuss CCG funding for 2023. The Wastewater Lift Pump is now in the USA but not installed yet.

TOWN MARSHAL – MIKEL VANDEVENDER – Marshal Vandevender reported that mandated officer training is coming up.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add.

CLERK-TREASURER – PAMELA HOFFMAN – Clerk Hoffman asked about upcoming budget dollars, if any increases were needed. Councilman Waterson asked if we could consider increasing the Park Department and Redevelopment budgets for next year. Marshal Vandevender asked about increase of police wages, stating that our town is \$18,000.00 lower per year than surrounding police departments. It was suggested by Attorney Hockemeyer to schedule an Executive Session to discuss the salary for the

police department. The Council agreed on Monday, July 18, 2022 at 3:30 p.m. for the Executive Session to discuss wages.

APPROVAL FOR JUNE 2022 CASH RECONCILEMENT and DEPOSITORY STATEMENT – Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR JUNE 28th, 2022 REGULAR MEETING MINUTES - Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

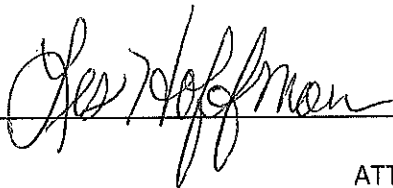
APPROVAL APV'S TOTALING \$131,066.13 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR PAYROLL WEEK ENDING JULY 4th, 2022 TOTALING \$9,164.31 Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

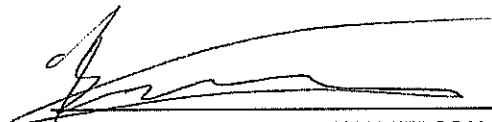
APPROVAL FOR PAYROLL WEEK ENDING JULY 11th, 2022 TOTALING \$8,583.92 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0

MOTION TO ADJOURN MEETING at 6:53 p.m. Motion made to approve by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

PRESIDENT, LES HOFFMAN



ATTEST:



VICE PRESIDENT, BROCK WATERSON



CLERK TREASURER PAMELA HOFFMAN



COUNCILMAN, RANDY COKL

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES
TOWN HALL BOARD ROOM
118 E FRONT STREET
SOUTH WHITLEY, IN 46787

JULY 26th, 2022
6:30 PM

The South Whitley Town Council met in regular session on Tuesday, July 26, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Town Marshal Mikel Vandevender, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS – HUMANE SOCIETY INV #402 2nd QTR STRAY ANIMAL \$1,188.00 Motion made to approve invoice by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

ANNA SIMMONS – BZA APPOINTMENT APPROVAL Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

WHITLEY CO PLAN & BUILDING DEPT 2022 INV \$6,000.00 Motion made to approve invoice by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

OLD BUSINESS – IMPA – METER SYSTEM - Sam Messenger and Bill Castrodale from IMPA discussing the AMI (Advanced Metering Infrastructure) program they offer to install, supply and support the infrastructure necessary for replacing meters in town. The meter, infrastructure, and installation Labor cost would be \$2,015/month and AMI Fee (\$0.625/meter including water) cost \$1,120 for a total monthly charge to the town of \$3,135. Meters last on average 20 years with a 3 year warranty. Their meter system works well with ITRON water meters. The smart meter reads electric and water usage every hour and records to Town computer system. Notification is given for outages. Non payment of utility service can be shut off on the computer, by the office staff. There is no tampering with the meter. AMI program is \$3,135.00 for a 10 year plan This is the 2nd year for their program and they have 12 IMPA members on the system. Timeline once approved to participate would be 4-5 months to receive meters, 1 month on networking equipment and 6-7 months to put in place.

PUBLIC INPUT - Jim and Cheryl Yeager asked for their street, from Line Street to Walnut Street (west) and along Flint Street through the apartments, to be concerned for the next paving project. Kent Slater, Utility Supervisor and Council President Hoffman explained there is a rating system regarding the streets in order to qualify for the Community Crossing Grant through INDOT. A suggestion was made by Councilman Waterson to Cold patch the hole at the curve in front of their house. Also Kent will take a look to see if Phil Labrash from DLZ could take a look at Walnut Street.

PARK BOARD – President Dave Warner announced there will be a Pickleball tournament during the Fall Festival October 1 and 2 at beginning at 7:00 a.m. at the Town Park. Dawn Hurand, Decatur, Indiana will do the organizing of the tournament. Proceeds made will go to Park Board.

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDENDER – Deputy Marshal Gage Fannin and Deputy Sargent Tim Johnson presented information through power point and asked for approval to being raising money for a K-9 to help with drug detection, seizure of illegal drugs, tracking fugitives, missing persons and public relations, such as crowd control. The start-up costs run approximately \$25,000; Dog Training- \$13,500; Kennel - \$500; Food - \$840.00; coverage of Gage’s shift when in 6 week training; handler package \$585.00; and bite sleeve \$150.00. Motion made to approve fund raising for K-9 by Council President Hoffman, seconded by Councilman Waterson, carried by a vote of 3-0.

UTILITIES SUPERVISOR – KENT SLATER – SCATA system will be installed in 2 weeks. Washington Center lift station will be started in a couple of weeks. Demolition of old well began by Tim Moyer behind the utility building. Kent presented a quote from Video Digital Solutions to the Council for upgrading the cameras at Hagan Park and the 3 way stop sign for \$7,724. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

TOWN ATTORNEY – GREGG HOCKEMEYER – not in attendance.

CLERK TREASURER – PAMELA HOFFMAN – Norfolk and Southern Railroad representative Alexander Ricci, contacted Clerk Hoffman by phone and email with seeking permanent closure of the railroad crossing at Calhoun Street in the Town. The offer made for closing this railroad crossing was \$75,000. Mr. Ricci is scheduled to attend the August 23rd, 2022 Council Meeting to discuss this offer with the Council.

APPROVAL FOR JULY 18th, 2022 SPECIAL MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR JULY 14th, 2022, WORKSESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR JULY 14th, 2022, REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV’S TOTALING \$465,113.35 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

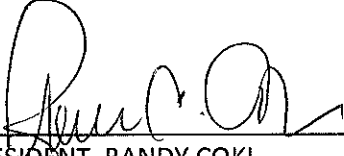
APPROVAL for PAYROLL WEEK ENDING JULY 18th, 2022, TOTALING \$ 10,018.80 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING JULY 25th,2022, TOTALING \$ 8,360.03 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

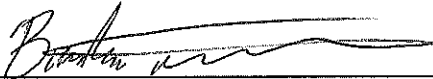
MOTION TO ADJOURN MEETING at 8:27 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.



PRESIDENT, LES HOFFMAN



VICE PRESIDENT, RANDY COKL



COUNCILMAN, BROCK WATERSON

ATTEST:



CLERK TREASURER PAMELA HOFFMAN