

SOUTH WHITLEY TOWN COUNCIL WORKSESSION MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

MARCH 8th, 2022

GENERAL WORKSESSION 5:30 PM

**GENERAL WORKSESSION:** The South Whitley Town Council met for the general worksession on March 8th, 2022 at 5:30 p.m. in the Town Board Room. Present were Les Hoffman, President, Brock Waterson, Vice-President, Randy Cokl, Councilman, Mikel Vandevender, Town Marshal, and Utilities Supervisor Kent Slater. Pamela Hoffman, Clerk-Treasurer was absent.

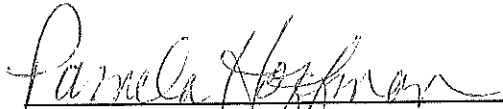
Jennifer Esterline, new director of the Whitley County Chamber of Commerce attended the meeting with support to ignite excitement for bringing people to our businesses, by shopping local. They will be getting the Chamber signs at each end of town updated. Looking at placing canvas banners, not metal to replace the old signage and powder coating the signs. Cost for each business to join the Chamber is \$155.00, non-profits for \$82.00. South Whitley's Garage Sales will be advertised with brochures, but no funded port a pottys. Councilman Cokl advised of the change of SW Fall Festival dates to September 30th, October 1<sup>st</sup> and 2<sup>nd</sup>, 2022. He also will send her inform about the Veterans BBQ. Jennifer advised the council that her farm, Esterline Farms, will be sponsoring an Easter Egg Hunt on Saturday, April 16<sup>th</sup> with a pancake breakfast and easter egg hunt at 11:00 a.m. Councilman Waterson wanted her to know that she could check with Dave Warner, Park Board President for updates with the Park Department. She suggested pickleball or cornhole tournaments with possible food trucks. He also said Bolt Industry is looking at Joe Calhoun's Building to expand, but the transformer there needs updated.


Utilities Supervisor Kent Slater informed the board of Services by Stouder, LLC, Justin Stouder, will supply basic operator coverage for the water plant at \$75.00 per visit (\$375.00) per week, which will included the required 5 visits per week, monthly report of operations and basic consultation services. Alex is working on receiving his water certification by taking online classes along with a 2 year credit he will receive for working with Ron and the water plant. Kent also informed the Board of IMPA trimming trees on power lines through the town. Also IMPA has new meter contract which we would be more money per month, but include replacing water and electric meters along with GPS mapping. He will have them attend a worksession in the near future to discuss, Also he will be receiving a quote for Toric Engineering to update the water system mapping, like the waste water plant. IMPA will be moving lines for the State Road 14 project at the intersection of main and walnut streets and poplar.

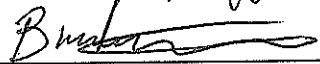
Town Marshal Vandevender wanted to inform the Board that Tim Johnson is doing an outstanding job at the academy, with his completion date of March 31, 2022.

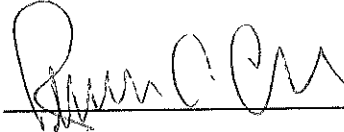
No further discussion, the work session was closed at 6:26 p.m.

ATTEST:

  
Pamela Hoffman, Clerk/Treasurer

  
LES HOFFMAN, PRESIDENT

  
BROCK WATERSON, VICE PRESIDENT

  
RANDY COKL, COUNCILMAN

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

MARCH 8, 2022

6:30 PM

The South Whitley Town Council met in regular session on Tuesday, March 8, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Town Marshal Mikel Vandevender and Utilities Supervisor Kent Slater. Clerk-Treasurer Pamela Hoffman was absent.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS            TERRI WINCH – SEWAGE ADJ - \$48.50 Motion made to approve sewage adjustment made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

RYAN MEADOWS – SEWAGE ADJ - \$215.93 Motion made to approve sewage adjustment made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

RANDY/LINDA STRIGLE – SEWAGE ADJ - \$128.82 Motion made to approve sewage adjustment made by Councilman Cokl, seconded by Councilman Waterson, carried vote of 3-0.

AMY TREECE – SEWAGE ADJ - \$107.09 Motion made to approve sewage adjustment made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

VAL SIMS – SEWAGE ADJ – resident did not show, Board will table.

TRIAD ASSOCIATES – INV 202133A-2 ENG SVC WATER MAIN PROJ \$9,650.00 Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0

SERVICES BY STODER – CERTIFIED WATER OPERATOR COVERAGE -\$75.00 per visit (\$375.00) per week, includes required 5 visit/week, monthly report of operations and basic consultation, Replacing Ron Anderson's water testing duties. Motion made to approve by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0

OLD BUSINESS –            APPOINTMENT FOR REDEVELOPMENT COMMITTEE – Councilman Cokl said Ryan Null was in Florida, but will be able to talk to him Thursday and will get back with council on 3-22-2022 regarding the appointment.

PUBLIC INPUT – Karen Jordan asked if there were old bicycle racks. The Council said behind the library was the only rack, but that Main Street longer ago had looked at acquiring more. She also wondered if the town could purchase Nutritional Research, using the ground for a community garden. Attorney Hockemeyer said an option would be to purchase at a tax sale or tax lien and then this gives original owner one year to redeem property to take to court to get deed. Karen also asked if the garbage company would be fixing the ruts that were left in yards where they were stuck. Council assured her

That the garbage company would be fixing those in the Spring. She also wanted to know if the water improvement project where they left yards torn up on 205 would be put back together and Kent Slater said that Culy Contracting is sent to repair this back in the Spring.

PARK BOARD – Dave Warner received a quote from Wendy Mink of Midwest Supply, regarding replacement furniture for the Lebrun Gateway Park. They also sell bike racks, water fountains with place to fill water bottles and a dog waterer on the bottom. The library has offered their landscaping rocks to the town, since they are upgrading their landscaping. The rocks will be used under the plane in the park behind the office. He will also be going to Shippshewana for a quote on plastic furniture. Two fences will be put up in the park \$4,950.00 for the pickleball court fence and \$5,000.00 for the south fence. Grant money received of \$1,000.00 by Whitley Co Community Foundation will be used for a wind screen and inside the court bench. The Boy Scouts are interested in using Gale Hagan Park for some of their projects. Some ideas that have been brought up are disc golf at Gale Hagan Park and collecting dirt for sledding hill at this park too. Councilman Waterson noticed trash in the park behind office is not getting picked up regularly. The garbage company will only pick up plastic bins. Another bin needs to be added to this park. Also it was brought to Dave's attention that one of the basketball back board's was damaged. Dave mentioned that he has 3 park board members now. They used to have a library and school board appointment to the Park Board, Attorney Hockemeyer will look into this and let Dave know how many are required.

DEPARTMENT HEADS:

TOWN MARSHAL –

UTILITIES SUPERVISOR – KENT SLATER – nothing to add

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add

CLERK TREASURER – PAMELA HOFFMAN – absent

APPROVAL FOR FEBRUARY 22, 2022 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PREPAID APV'S TOTALING \$111,278.05 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote 3-0.

APPROVAL for APV'S TOTALING \$22,412.32 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

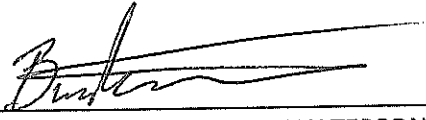
APPROVAL for PAYROLL WEEK ENDING FEBRUARY 28<sup>th</sup>, 2022, TOTALING \$ 9,862.39 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING MARCH 7<sup>th</sup>, 2022, TOTALING \$16,492.39 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

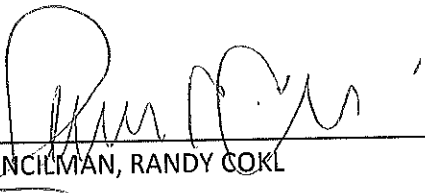
MOTION TO ADJOURN MEETING at 6:58 p.m., motion to adjourn made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 3-0.

  
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PRESIDENT, LES HOFFMAN

ATTEST:

  
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VICE PRESIDENT, BROCK WATERSON

  
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CLERK TREASURER PAMELA HOFFMAN

  
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COUNCILMAN, RANDY COKL

SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES  
TOWN HALL BOARD ROOM  
118 E FRONT STREET  
SOUTH WHITLEY, IN 46787

MARCH 22, 2022

6:30 PM

The South Whitley Town Council met in regular session on Tuesday, March 22, 2022 in the Town Hall Board Room at 6:30 p.m. Those present were President Les Hoffman, Vice President Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Utilities Supervisor Kent Slater and Clerk-Treasurer Pamela Hoffman.

The meeting was called to order at 6:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS            DELINQUENT ACCOUNTS – WRITE OFF \$16,261.36 Motion made to approve adjustment made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

NATHANIEL CARLSON – SEWAGE ADJ - \$825.66 Motion made to approve sewage adjustment made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

HANNAH ANDERSON – SEWAGE ADJ - \$287.96 Motion made to approve sewage adjustment made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

PLANNING COMMISSION VACANCIES (2) Council will table until April 12<sup>th</sup>, 2022 meeting.

OLD BUSINESS –            RYAN NULL APPOINTMENT REDEVELOPMENT COMMITTEE Motion made to approve appointment by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

SIGN CONTRACT FOR SERVICES BY STOUDEUR, LLC Attorney Hockemeyer would like to look over contract as there are a couple of areas he would like changed.

PUBLIC INPUT            Brad Nestel asked the Council if the company that trimmed trees would be picking up the tree limbs, as his need picked up. Kent Slater, Utilities Supervisor said we would get his picked up. John Phillips asked if meeting minutes could be updated to include 2022. Jennifer Jackson had concern that her Mom had asked previously for her dead tree upper half be cut down by the town but was denied. She preceeded to pay to have the upper area cut and now IMPA was trimming trees down Mulberry, the street her Mom lives on. Council said unfortunately it was unforeseen that this scenario would happen, they do not know ahead what IMPA will deem needs trimmed. Tony Starkey appeared asking if the Council would like to review the Comprehensive Plan from 2015 and put their own vision into the Plan. He also wanted a Hold Harmless if he has Moyer tear down the Green Parrot, holding him harmless, if this causes damage to our attached building. Council had no comment except that we carry insurance on our building as well as Tony carries insurance on the Green Parrot. John Phillips also asked about the 50/50 sidewalk project and asked if he could put in a sidewalk if their wasn't an existing sidewalk. Council informed him that as it stands now it must be an existing sidewalk and the Town will pay up to \$2,000.00 reimbursement to the homeowner. Councilman Waterson made

a motion to change the project to include new or existing sidewalk and reimbursement up to \$2,500.00 to the homeowner by the Town. Motion seconded by Councilman Cokl, carried by vote of 3-0.

PARK BOARD – No one attending

DEPARTMENT HEADS:

TOWN MARSHAL – In the absence of Town Marshal Mikel Vandevender, Todd and Barb Fulk appeared asking for a Kids At Play Sign for their neighborhood, Jackson Street, which was endorsed by Marshal Vandevender. Motion made by Councilman Waterson to purchase 1 or 2 signs for the Jackson Street area, seconded by Council President Hoffman, carried by vote of 3-0.

UTILITIES SUPERVISOR – KENT SLATER – Toric Engineering Water System was brought to the Council which controls wells. They will install and reprogram the set up. The last water system upgrade was 2012. Councilman Cokl asked to table until April 12<sup>th</sup> worksession and meeting. Community Crossing Paving Project will be starting next week: Paving from line street to Columbia and Buffalo; Randolph Street from Front to Broad Street; Fosler to Wayne/Mulberry Streets. A storm sewer will be placed from Market Street to Buffalo. INDOT St Rd 14 Project which paves Wayne and State Streets to South Main. The curb goes along the curve on St Rd 14 and sidewalks stop at the Waste Water Plant. 100% of the project is paid by the government.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to add

CLERK TREASURER – PAMELA HOFFMAN – Clerk Treasurer Hoffman asked the Board to sign the Amendment to the Salary Ordinance of 2022, that had been approved February 22, 2022. Also she asked for some clarification on the Tek Coat and Spray Abatement from 2019 of 5 or 10 years given by the Council. The Whitley Co Assessor, Kim Erdly had some concern that their was a discrepancy. It appears that the Council approved a 5 year personal property abatement, but records turned into her showed 10 years. Clerk Hoffman said she would verify with Kim Erdley, that 5 years was what the Town's Records state.

APPROVAL FOR MARCH 8<sup>th</sup>, 2022 WORK SESSION MEETING MINUTES, were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL FOR MARCH 8<sup>th</sup>, 2022 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for APV'S TOTALING \$264,078.63 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote 3-0.

APPROVAL for PAYROLL WEEK ENDING MARCH 14<sup>th</sup>, 2022, TOTALING \$ 10,994.94 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

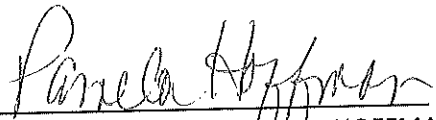
APPROVAL for PAYROLL WEEK ENDING MARCH 21<sup>st</sup>, 2022, TOTALING \$9,508.06 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.


MOTION TO ADJOURN MEETING at 7:25 p.m., motion to adjourn made by Councilman Waterson, seconded by Councilman Cokl, carried by a vote of 3-0.

  
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PRESIDENT, LES HOFFMAN

ATTEST:

  
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VICE PRESIDENT, BROCK WATERSON

  
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CLERK TREASURER PAMELA HOFFMAN

  
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COUNCILMAN, RANDY COKL